


TOWN OF PALM BEACH

Information for Town Council Meeting on: May 13, 2025

To: Mayor and Town Council
Via: Kirk W. Blouin, Town Manager
From: Nicholas Caristo, Chief of Police 
Re: Annual Report – Code Enforcement Board
Date: May 1, 2025

STAFF RECOMMENDATION

Staff recommends the Town Council review the Annual Report for 2024-2025, presented by the Code Enforcement Board.

GENERAL INFORMATION

The following summarizes the activities of the Code Enforcement Board and staff beginning May 01, 2024, through April 30, 2025.

The Code Enforcement Board consists of nine members, which includes seven regular members and two alternate members. Martin Klein was elected as Chairman at the March 2025 meeting and Scotch Peloso was re-elected as Vice Chairman. The remaining members are Dave Brooker, Chris Larmoyeux, Pamela Saba, John McGowan and Harris S. Fried. The alternate members are John P. Cohen and Angel Arroyo.

The Code Enforcement Board considered sixty-four new code violation cases, fourteen fine consideration cases, ten fine reduction requests, and no old business cases.

There were \$90,625.00 in fines, and \$4,500.00 in administrative fees collected.

There are two properties with daily running fines, four properties have non-running fines, all totaling \$23,850.00. There is one non-property owner with non-running fines, totaling \$275.00.

Liens in favor of the Town have been filed against property owners when appropriate.

Notice of Code Violation citations written and collected, where the violator admitted to guilt and paid the fine, totaled \$34,650.00.

Right of Way citations written and collected, where the violator admitted to guilt and paid the fine, totaled \$1,750.00.

Currently, the Code Enforcement staff is comprised of one Office Manager, one full-time Lead Code Enforcement Officer and four full-time Code Enforcement Officers.

The Code Enforcement staff handled 2,563 cases during the stated time frame, of which 1,664 of the cases were self-initiated by Code Enforcement Officers. Overall cases are down by 10 percent from the previous year.

There were 15,944 inspections completed, an increase of 6,127 from the previous year. There were 821 code written warnings, 928 verbal warnings, 184 Notice of Violation letters sent, 198 Notice of Violation citations issued, 94 Board Orders, and 9 Right-of-Way written violations. All actions have increased since the previous year.

Attached please find a list of properties with outstanding fines as of April 30, 2025.

Attachment

NC/cm

LIST OF PROPERTIES WITH OUTSTANDING FINES AS OF
APRIL 30, 2025

1. 264 List Road
2. 241 El Dorado Lane *
3. 204 Royal Palm Way
4. 235 Sanford Ave. *
5. 2842 S. Ocean Blvd.
6. 3460 S. Ocean Blvd.
7. 280 El Pueblo Way

* Indicates daily running fine.