

Nicole Acacio

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2/4/25

Town of Palm Beach

360 South County Road
Palm Beach, FL 33480

Subject: Letter of Intent – Permit Application for Still Photo Shoot

Dear Katherine deClaire,

I am writing to formally express our intent to apply for a permit to conduct a still photo shoot in front of the Clock Tower on Worth Avenue. Our production will take place within a limited timeframe on March 20, 2025 from **5:30 AM to 8:00 AM**, including setup and breakdown.

Production Details:

- **Crew Size:** 8 members
- **Picture Vehicles:** 6
- **Models:** 3-5
- **Location:** Clock Tower, Worth Avenue
- **Duration:** 5:30 AM – 8:00 AM (including setup and breakdown)

We will maintain a **minimal footprint** and work efficiently to ensure a smooth operation with minimal disruption to the area. If the Town of Palm Beach deems it necessary, we welcome any police assistance for intermittent traffic control to ensure safety and facilitate a seamless shoot. Please let us know the next steps for securing the necessary permits, as well as any specific requirements or regulations we should adhere to. We appreciate your time and consideration and look forward to working with the Town of Palm Beach to make this production a success. Should you require any further details, feel free to contact me at your earliest convenience.

Sincerely,

Nicole Acacio

Producer

David Yarrow Photography
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