

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 11, 2025

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 012-2025, awarding ITB No. 2024-29, Hardwood Tree Trimming for a one year term to Zimmerman Tree Service in the amount of the approved budget for Hardwood Trees and Royal Palm Trees for FY 25 in the amount of \$402,800 with the option to renew for four consecutive years based on yearly budget approval for the specific line item of Hardwood Trees and Royal Palm Trees based on satisfactory performance and mutual agreement to extend

DATE: February 3, 2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 012-2025, awarding ITB No. 2024-29, Hardwood Tree Trimming for a one year term to Zimmerman Tree Service in the amount of the approved budget for Hardwood Trees and Royal Palm Trees for FY 25 in the amount of \$402,800 with the option to renew for four consecutive years based on yearly budget approval for the specific line item of Hardwood Trees and Roal Palm Trees based on satisfactory performance and mutual agreement to extend.

SUMMARY EXPLANATION/BACKGROUND

Town Procurement and Contract Management issued ITB No. 2024- 29 as the existing contract had come to the end of the five-year period. Six firms submitted for the ITB and forty-five reviewed the solicitation.

The first ranked firm, Salgado Tree Trimming, LLC withdrew from the award process as they learned more about the schedule for trimming. The second ranked firm, Zimmerman Tree Service is the current incumbent and has had good reviews.

The bid establishes pricing for all categories of services. The Town did secure alternative pricing for special conditions as wind events to support Town operational needs.

FUNDING/FISCAL IMPACT

Funding for this project will be from the Public Works Department Operating Budget for Hardwood Trees and Royal Palms.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.