



TOWN OF PALM BEACH
Planning, Zoning & Building Department
360 South County Road
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PLANNING, ZONING, & BUILDING DEPARTMENT
PZ&B Staff Combination Memorandum: Architectural Commission and Town Council

FROM: Wayne Bergman, MCP, LEED-AP *WCB*
Director PZ&B

SUBJECT: ARC-24-0119 (ZON-24-0072) 136 REEF RD (COMBO)

MEETING: JANUARY 29, 2025 ARCOM
FEBRUARY 12, 2025 TC

ARC-24-0119 (ZON-24-0072) 136 REEF RD (COMBO) The applicants, John and Bonnie Stepan, have filed an application requesting Architectural Commission review and approval for the reconstruction of a rear terrace with one variance to reduce the side yard setback. Town Council shall review the application as it pertains to zoning relief/approval.

ZON-24-0072 (ARC-24-0119) 136 REEF RD (COMBO) The applicants, John and Bonnie Stepan, have filed an application requesting Town Council review and approval for one (1) variance for a reduced side yard setback for the construction of a new rear terrace. The Architectural Commission (ARCOM) shall perform design review of the application.

Applicant: John and Bonnie Stepan
Design Professional: A&F engineering, Inc.

THE PROJECT:

The applicant has submitted plans, entitled "Stepan Residence 136 Reef Road" as prepared by **A&F Engineering, Inc.**, dated December 16, 2024.

The following scope of work is proposed:

- Reconstruction of a rear covered terrace.

The following Special Exception, Site Plan Review, and/or Variance(s) are required to complete the project:

- **Variance 1: Sec. 134-893(b)(7)(a):** A variance to reduce the side setback to 10.5' vs. the 12.5' required to rebuild the terrace to existing location.

Site Data			
Zoning District	R-B	Future Land Use	SINGLE-FAMILY
Lot Size	11,025 SF	Side setback	12.5' required 10.5' requested Variance requested
Lot Depth	105'	Lot Width	105'
Surrounding Properties / Zoning			
North	135 Reef Rd Residence / R-B		
South	141 & 133 Dolphin Rd Residence / R-B		

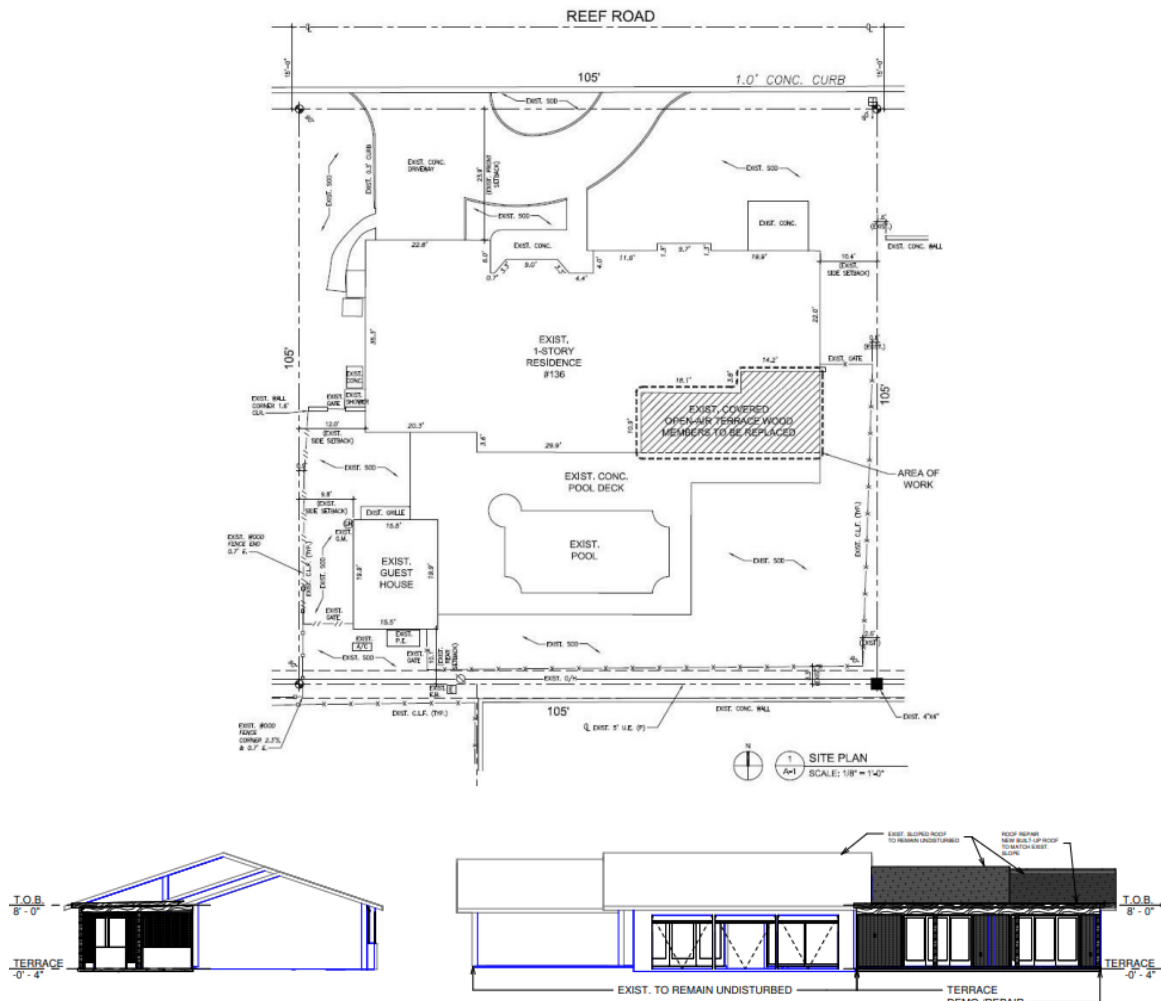
East	130 Reef Rd Residence / R-B
West	144 Reef Rd Residence / R-B

STAFF ANALYSIS

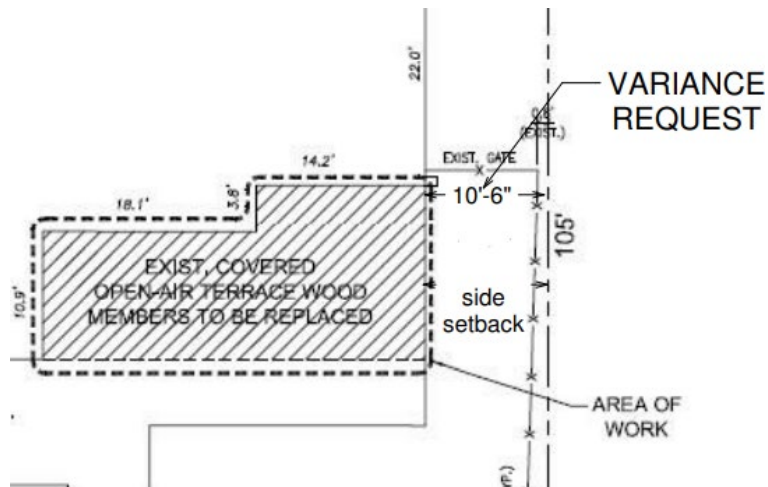
The applicant is proposing to reconstruct an existing wood frame terrace at the southeast corner of the structure facing the southeast corner of the lot. The existing one-story structure was built in 1951. This one story open air terrace has exposed wooden beams and wood lattice on the east side. The proposed terrace will replicate the existing in location and design. Due to the amount of demolition required because of wood decay this proposal requires the granting of one variance to accomplish the plan.



Photos depicting covered patio to be rebuilt.



Due to demolition of greater than 50% of this covered terrace to reconstruct in the same footprint one variance is needed.



Code Section	Required	Proposed	Variance
Variance 1: Sec. 134-893(b)(7)a.	12.5'	10.5'	2.0'

CONCLUSION:

Approval of the project will require two (2) separate motion(s) to be made by the Architectural Commission:

- (1) for the overall design of the project in accordance with [Sec. 18-205](#) criteria, subject to any imposed conditions, and
- (2) that the implementation of the proposed variances **will** or **will not** cause negative architectural impacts to the subject property.

Approval of the project will require one (1) separate motion(s) to be made by the Town Council:

- (1) for final determination of approval or denial of the (1) variance by the Town Council, and that the variances **shall** or **shall not** be granted that all the criteria applicable to this application as set forth in [Sec. 134-201\(a\)](#), items 1 through 7 have been met.

WRB:JGM: FHM