

TOWN OF PALM BEACH

Information for Town Council Meeting on: December 10, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution authorizing waivers for the following Town Code of Ordinances, Section 42-198, Section 42-199 and Sections 42-226 through 229 for established service contracts and internal work completed by Town staff until May 31, 2025, as reviewed and approved by the Public Works Director and Town Manager

DATE: November 27, 2024

STAFF RECOMMENDATION

Staff recommends that the Town Council approve Resolution No. 169-2024, authorizing waivers for the following Town Code of Ordinances, Section 42-198, Section 42-199 and Sections 42-226 through 229 for established service contracts and internal work completed by Town staff until May 31, 2025, as reviewed and approved by the Public Works Director and Town Manager.

SUMMARY EXPLANATION/BACKGROUND

To address traffic issues, Public Works and Town Procurement are requesting authorization waivers for the following Town Code of Ordinances, Section 42-198, Section 42-199 and Sections 42-226 through 229 for established service contracts and internal work completed by Town staff until May 31, 2025, as reviewed and approved by the Public Works Director and Town Manager.

Our service contracts are restrictive to work hours during season. Should it be determined that there would be an opportunity to have vendor provide a service different from the service hours, Town Procurement would secure a quote for the work, the Public Works Director would advise the Town Manager of intended waiver request with the goal of having less service vehicles on the island. For example, removal of holiday lighting on the trees would be a great opportunity.

FUNDING/FISCAL IMPACT

Funding for existing awarded contracts to comply with requested change of work hours will be on a case-by-case basis. If there will be additional costs, they will be captured by change orders and will be documented for review and reported to Town Council monthly.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.