

# TOWN OF PALM BEACH

Information for Town Council Meeting on:

October 9, 2024

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To: Mayor and Town Council

Via: Kirk Blouin, Town Manager / Wayne Bergman, Director of Planning, Zoning & Building

From: Michelle Sentmanat, Business Services Supervisor in PZB

Re: Waiver of Town Code Section 42-199, for the Working Hours at 339 Worth Ave (Via Mizner Common Area), Permit CALT-24-00026

Date: September 17, 2024

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## **STAFF RECOMMENDATION**

Staff recommends that the Town Council consider a request for modification of working timeframe for the common area of 339 Worth Ave (Via Mizner). Per the letter received by contractor Pace Roofing, Inc (Geroge Doup) they have stated that phase one will be complete by October 11<sup>th</sup> however phase two if approved would be completed within the time restriction period for the C-WA Zoning district.

Staff has notified the applicant that granting of extended working timeframe is at the sole discretion of the Town Council.

## **GENERAL INFORMATION**

The property which is owned by City National Bank of Florida has contracted with Pace Roofing who pulled a permit for a re-roof of all buildings in the common area at 339 Worth Ave (Via Mizner). Permit CALT-24-00026 was submitted on April 19, 2024 and issued on June 20, 2024. The contractor is requesting to modify the work timeframe to be allowed to work beyond the October 31, 2024, cutoff. The code requires all construction work beginning within this district to commence beginning May 1 and ending October 31 each year, except Sunday's and legal holidays when all construction work is prohibited. The applicant has provided a detailed letter of concern and reason for request. Included in this packet is a concern from Public Works (Paul Burgoon) regarding contractor received citations for violation of work area. If Town Council approves extended working timeframe, we may want to implement strict work area guidelines.

The applicant appears to have complied with all new requirements for neighbor notice.

Attachments – Letter from Pace Roofing, Inc  
Construction Schedule  
Neighbor Notice



# TOWN OF PALM BEACH

## Planning, Zoning and Building

**RECEIVED**

SEP 16 2024

TOWN OF PALM BEACH  
PZB DEPARTMENT

### BUILDING PERMIT TIME EXTENSION REQUEST

A request for a building permit time extension must be submitted to the Town no later than 30 days PRIOR to permit expiration. Please send the following items to Director Bergman and Deb Moody at [dmoody@townofpalmbeach.com](mailto:dmoody@townofpalmbeach.com) and [wbergman@townofpalmbeach.com](mailto:wbergman@townofpalmbeach.com)

1. Provide a detailed letter explaining the reasons why a time extension is being requested.
2. Provide a construction schedule to show completion timeline (CPM, Gantt Chart).
3. Provide nuisance mitigation measures.
4. Provide a statement that first class mailed notice to neighbors within 300 feet will be provided at least 25 days prior to the meeting at which the extension is to be considered.
5. Include a copy of the above notification to neighbors. Be sure to include the meeting date in the letter to neighbors.
6. Provide a USPS Certificate of Mailing as proof of the mailed notice.
7. Payment – provide a copy of the receipt showing payment of all applicable fees (1% of remaining, unfinished construction plus technology fee).

**Deadlines:** See Permit Time Extension Schedule for submittal deadlines (page 3). For Town Council Meeting dates please visit our website at [www.townofpalmbeach.com](http://www.townofpalmbeach.com)

- Town Council Development Review Date (Wednesday): 10/9/2024
- Deadline for submittal of request/backup must be received by: Sept 25<sup>th</sup> 2024  
(Deadline is approximately two weeks prior to the Town Council Development Review Meeting).
- Deadline for Notice to Neighbors: 9/20/2024  
(must be provided 25 days in advance of TC/DRC Meeting)

Permit #: CALT-24-00026 Exp. Date: 6/20/2025

Job Address: 0 via Mizner Common Area Palm Beach Fl 33480

Length of time extension being requested: (in days) 30 days

Proposed completion date if requested time extension is granted: Nov. 30 2024  
(Must attach completion schedule)

Contact: George Doup Phone: 251-348-3594

Email: george.doup@paceroofinginc.com



EXT PERMIT - 24 - 00023

**VALUATION OF PERMITS TO DATE:**

(Original permit value and any permit updates containing valuation to date)

Job Address: Olivia Mizner Common Area

Permit# : CALT-24-00026 Job Value \$ 1,123,233.60  
Permit# : \_\_\_\_\_ Job Value \$ \_\_\_\_\_  
Permit# : \_\_\_\_\_ Job Value \$ \_\_\_\_\_  
Permit# : \_\_\_\_\_ Job Value \$ \_\_\_\_\_  
TOTAL valuation of project \$ 1,123,233.00

Value of work remaining to complete the project, even if included in valuation above. Include labor, materials and the value of any owner supplied items, etc \$ 157,252.00

Time Extension fee due based upon 1% of this amount: \$ 1,573.60  
Technology Fee (2% of permit fee above) \$ 3,146.00 31.45

Total Time Extension Fee Due:  
(attach a copy of the receipt for payment)

\$ 4,719.00 1603.97

**OWNERS CERTIFICATION:** I certify the information listed above to be true and correct.

[Signature] 9-16-24  
OWNER SIGNATURE DATE

**CONTRACTOR CERTIFICATION:** I certify the information listed above to be true and correct.

George Doup 9/13/2024  
CONTRACTOR SIGNATURE DATE

NOTARY TO OWNER

STATE OF Florida  
COUNTY OF Palm Beach

Sworn to (or affirmed) and subscribed before me

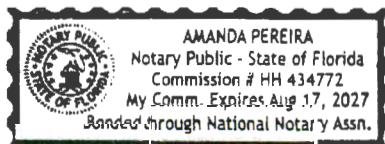
this 16 day of September  
24 By Morad Amirsaleh

Who are personally known X OR produced  
identification (Type of identification) \_\_\_\_\_  
OR Online Notarization \_\_\_\_\_

Amanda Pereira  
Printed Name of Notary

Amanda Pereira  
Signature of Notary

SEAL:



NOTARY TO CONTRACTOR

STATE OF Florida  
COUNTY OF Palm Beach

Sworn to (or affirmed) and subscribed before me

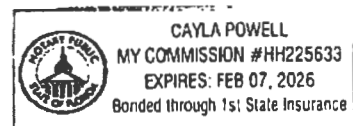
this 13 day of September  
20 24 By George Doup

Who are personally known X OR produced  
identification (Type of identification) \_\_\_\_\_  
OR Online Notarization \_\_\_\_\_

Cayla Powell  
Printed Name of Notary

Cayla Powell  
Signature of Notary

SEAL:





RECEIPT (REC-004737-2024)  
FOR TOWN OF PALM BEACH

BILLING CONTACT

PACE ROOFING INC  
PACE ROOFING INC  
6746 WHITE DR  
RIVIERA BEACH, FL 33407



Payment Date: 09/18/2024

Reference Number	Fee Name	Transaction Type	Payment Method	Amount Paid
EXTPERMIT-24-00023	Construction Permit, Time Extension	Fee Payment	Credit Card	\$1,572.52
	Technology Fee	Fee Payment	Credit Card	\$31.45
SUB TOTAL				\$1,603.97
TOTAL				\$1,603.97

0 Via Mizner  
COMMON AREA Palm Beach, FL 33480



## Pace Roofing, Inc.

License # CCC1326256

6746 White Drive \* Riviera Beach \* Florida 33407  
(561) 642-8840 \* fax (561) 642-2515

FROM: George Doup

TO: Town of Palm Beach, Right of Way, Building Department

SUBJ: REROOF PROJECT MASTER PERMIT # CALT 24-00026 REQUEST FOR  
ADDITIONAL TIME *WORTH AVE VIA MIZNER*

1. The purpose for this letter is to request additional time on this project.
2. Upon commencement of the project discoveries were made that others were hired to do structural concrete restoration on the same project. This information was not given to us until after starting the work.
3. It is my intent to do what is best for all parties including the Town of Palm beach and it's patrons and the party I am contracted to serve.
4. The plan of this project is to use Worth Avenue for only Phase 1 and phase 2 of the reroof project. Phase 3 and phase 4 uses Peruvian for waste removal the loading of materials.
5. Our current schedule after the delays shows Phase 1 will be completed within our time restriction (11 October) and Phase 2 may be completed within the time restrictions.
6. Phase 2 should be completed but rain (weather in general) and other discoveries (more rotted areas than anticipated) may make that portion incomplete, and we will have to stop work to mobilize again next season. This would mean another Worth Ave. restriction (ROW) again for next season.
7. I would like to have additional time so Worth Ave. will not be impacted for next year and would like to extend our time to work so Phase 3 and phase 4 are completed as well. Peruvian Ave will be used for access. It is expected, if permission is granted, that we will have ~~it~~ all phases completed by November 18<sup>th</sup>.

Very Respectfully,

*[Signature]*  
George E Doup HMC USN (ret)  
Pace Roofing Inc.

## VIA MIZNER Reroof

**Project start: Mon, 7/1/2024**

**PACE ROOFING**    **Project lead**

**Display week: 12**

### George Doup

PHASE/BLDG	STREET USE	TRENT PROG	START	END
PAHSE 1				
BLD 2 FLAT	Worth Ave	95%	7/1/24	8/12/24
Bld2 Sloped	Worth Ave	60%	8/12/24	8/19/24
BLDG TOWER	Worth Ave	60%	8/19/24	8/27/24
BLDG 1 WEST	Worth Ave	60%	8/27/24	9/1/24
BLDG 5 and others	Worth Ave	0%	9/10/24	9/12/24
PAHSE 2				
BLDG 38	Worth Ave	0%	9/2/24	9/14/24
BLDG 18	Worth Ave	0%	9/4/24	9/14/24
MECH FLAT ROOF	Worth Ave	0%	9/14/24	9/22/24
BLDG 14	Worth Ave	0%	9/14/24	9/22/24
Details fro Mech Flat	Worth Ave	0%	9/14/24	9/18/24
PAHSE 3				
BLDG 64	Peruvian Ave	0%	10/3/24	10/11/24
BLDG 87	Peruvian Ave	0%	10/12/24	10/20/24
BLDG 75	Peruvian Ave	0%	10/17/24	10/26/24
PAHSE 4				
BLDG 99	Peruvian Ave	0%	10/21/24	10/24/24
BLDG 88	Peruvian Ave	0%	10/24/24	10/28/24
BLDG 90	Peruvian Ave	0%	10/29/24	11/1/24
BLDG 92	Peruvian Ave	0%	11/3/24	11/6/24
		0%		
		0%		

*Insert new rows ABOVE this one*

[illegible]

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PHASE/BLDG	STREET USE	IRENT PROGF	START	END
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Sep 16, 2024							Sep 23, 2024							Sep 30, 2024							Oct 7, 2024							Oct 14, 2024							Oct 21, 2024							Oct 28, 2024							Nov 4, 2024						
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S



Pace Roofing  
337 Worth Ave, Palm Beach

Building Total 17

Phase 1 Buildings 1, 2, 5

Phase 2 Buildings 14, 18, 38, Mechanical Room

Phase 3 Buildings 64, 75, 87

Phase 4 Buildings 88, 90, 92, 99

## Over View





Pace Roofing  
337 Worth Ave, Palm Beach

Building Total 4

## Phase 2



INSTALL TILE  
8 days

TEAR OFF DRY IN TIME EST. FOR PHSE ONE  
12 Days  
Worth Ave

66 SQ.SLOP 9 SQ.Flat





Pace Roofing  
337 Worth Ave, Palm Beach

Building Total 3

## Phase 3



Install tile  
6 days

TEAR OFF DRY IN TIME EST. FOR PHSE ONE  
08 Days

S5 SQ SLOP 9 SQ Flat

Worth Ave





Pace Roofing  
337 Worth Ave, Palm Beach

Building Total 4

## Phase 4



Tile install 2 days  
Flat dry in 6 days

Sloped 15 SQ

Flat 26 SQ

TEAR OFF - 7 days  
Worth Ave







**Via Mizner**

The Via Mizner is a historic site in Palm Beach, Florida. It is located at 337–339 Worth Avenue. On April 1, 1993, it was added to the U.S. National Register of Historic Places.

[Wikipedia](#)

Via Mizner, 339 Worth Ave, Palm Beach, FL 33480

PX25+CQ Palm Beach, Florida

**Architect**  
Addison Mizner

**Established**  
April 1, 1993

[Save to project](#)



## Michelle Sentmanat

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**From:** Paul Burgoon  
**Sent:** Friday, September 13, 2024 8:58 AM  
**To:** Antonette Fabrizi; Wayne Bergman  
**Cc:** Debby Moody; Michelle Sentmanat; Patricia Strayer; Craig Hauschild  
**Subject:** RE: FOLLOW UP - Oct Town Council Meeting - FW: Via Mizner # CALT 24-00026

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good morning,

Just making mention that this site just received their 3<sup>rd</sup> strike and should be on notice for a "Stop Work" order. I understand they are wanting to go to Town Council for an extension, but I believe they need to work out the issues they are having before they are granted permission to work into season. Please see pictures below for the last citation issued. This was the second violation they received for using the right-of-way as a lay-down area. This would not be a good look if they continued to work this way into season.











Thank you,  
Paul Burgoon  
Construction and Right-of-Way Manager

Town of Palm Beach  
Public Works Department  
951 Okeechobee Road  
West Palm Beach, FL 33401  
(O) 561.227.7023

**From:** George Doup <georgedoup@paceroofinginc.com>

**Sent:** Friday, September 13, 2024 8:04 AM

**To:** Antonette Fabrizi <afabrizi@TownOfPalmBeach.com>

**Cc:** PERMITS@NPACE-ROOFING.COM; Wayne Bergman <wbergman@TownOfPalmBeach.com>; Debby Moody