

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 10, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 109-2024, awarding RFP No. 2024-15, Worth Avenue Commercial District Maintenance Program to Property Works for a five-year award in the amount of \$1,254,995.59, approving a contingency in the amount of \$175,000 and establishing a project budget in the amount of \$1,529,995, contingent upon satisfactory vendor performance, mutual agreement and budget authorization

DATE: August 27, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 109-2024, awarding RFP No. 2024-15, Worth Avenue Commercial District Maintenance Program to Property Works for a five-year award in the amount of \$1,254,995.59, approving a contingency in the amount of \$175,000 and establishing a project budget in the amount of \$1,529,995, contingent upon satisfactory vendor performance, mutual agreement and budget authorization.

SUMMARY EXPLANATION/BACKGROUND

The current contract for Worth Avenue Commercial District Maintenance Program is at the five-year timeline of award. A new bid was issued on June 13, 2024. A total of thirty-four reviewed the solicitation and four submitted proposals.

Since this was a RFP, the selection committee was tasked with review the proposals in addition to participating in Proposer Presentations.

The Selection Committee consisted of the following members:

Voting

- Alisa Cox
- Dennis Polski, P.E.
- John Lawrence

Non-Voting

Paul Colby
Ryan Canterbury and Duke Basha - facilitators

The Selection Committee recommends the incumbent proposer, Property Works to be awarded five-year contract.

FUNDING/FISCAL IMPACT

Funding for this program is from the Worth Avenue Assessment of Worth Avenue.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.