

TOWN OF PALM BEACH

Information for Town Council Meeting on: August 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution approving a retroactive purchase order for Phipps Ocean Park additional Bid Phase Services to Kimley-Horn and Associates, Inc. in the amount of \$273,520, approving a contingency in the amount of \$27,352 and establishing a project budget in the amount of \$300,872

DATE: August 8, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 098-2024, approving a retroactive purchase order for Phipps Ocean Park additional Bid Phase Services to Kimley-Horn and Associates, Inc. in the amount of \$273,520, approving a contingency in the amount of \$27,352 and establishing a project budget in the amount of \$300,872.

SUMMARY EXPLANATION/BACKGROUND

Town Engineering, Town Procurement and Contracts and the representative of the Palm Beach Preservation Foundation, Jason Zubatkin have been engaged with Kimley-Horn and Associates, Inc. (KHA) to develop a new proposal for additional Bid Phase Services for the Phipps Ocean Park. This action is required to support bid phase services to support the Town during the re-bid of the project.

The attached scope of work proposed by KHA is inclusive of the Town and the Palm Beach Preservation Foundation participation.

FUNDING/FISCAL IMPACT

This project will be funded by a donation from the Palm Beach Preservation Foundation.

TOWN ATTORNEY REVIEW

Town Attorney was engaged in negotiations and approved final verification of the contract.