

TOWN OF PALM BEACH

Information for Town Council Meeting on: May 14, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution awarding a Purchase Order to Kimley-Horn and Associates, Inc. (KHA) for Construction Phase Services at Phipps Ocean Park in the amount of \$1,898,673 and establishing a project budget of \$2,182,673

DATE: May 1, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 046-2024 awarding a Purchase Order to Kimley-Horn and Associates, Inc. for Construction Phase Services at Phipps Ocean Park in the amount of \$1,898,673 and establishing a project budget of \$2,182,673.

SUMMARY EXPLANATION/BACKGROUND

Town Procurement and Contract Management issued RFQ No. 2023-01 for Construction Manager at Risk for Phipps Ocean Park Improvement Project, which was awarded to Burkhardt Construction, Inc. The Town Council approved this award on November 8, 2022.

For all construction projects, an engineering firm is then engaged to provide Construction Phase Services. This project was estimated to have a value greater than \$500,000. Although the Town has three firms under agreement for Professional Engineering Services, the Town was obligated to issue a separate solicitation due to the threshold greater than \$500,000 as outlined by State Statute.

The Town requested that KHA change their proposal from lump sum to time and materials. This had been a request from the Preservation Foundation.

Kimley-Horn and Associates, Inc. (KHA) was awarded the RFQ by the Town Council to serve for Construction Phase Services. Once all elements of the project are reviewed, KHA then submits a proposal which is attached.

It has been understood that the Lifeguard Facility improvements will be funded separately from the other improvements being performed at Phipps Park, so fees related to the Lifeguard improvements have been separated accordingly to be paid by the Town.

The Town Manager's Office, the Public Works Department and Procurement and Contract Management reviewed the proposal from KHA and were satisfied with the submittal.

Additionally, the Preservation Foundation were present during the negotiations so that they understood the process.

FUNDING/FISCAL IMPACT

Funding for this award will be from both the Preservation Foundation and from the Town. The total proposed by KHA is \$1,898,673. Of this amount, the Town will be responsible for \$129,517 for the lifeguard improvements. The Preservation Foundation of Palm Beach will be responsible for \$1,769,156.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.