

TOWN OF PALM BEACH

Information for Town Council Meeting on: April 9, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution approving a approving a change order to awarded Resolution No. 082-2021, Tyler Technologies for additional licenses and two years of maintenance in the amount of \$300,185 for a new award in the amount of \$975,000

DATE: March 28, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 041-2024, approving a change order to awarded Resolution No. 082-2021, Tyler Technologies for additional licenses and two years of maintenance in the amount of \$300,185 for a new award in the amount of \$975,000.

SUMMARY EXPLANATION/BACKGROUND

In ongoing efforts to configure and deploy the Town's new Enterprise Permitting & Licensing system (EP&L), the project team has identified a need to expand the originally procured quantity of system user licenses. The purpose and focus of increasing available licensing is to accommodate for both the growth of internal Town Staff utilizing the EP&L system in addition to also providing system licensed seats to external Private Providers scheduling and resulting Town inspections. The licensing requested accommodates 50 additional seats for online system access in addition to 8 mobile licenses for inspectors utilizing the EP&L mobile application while resulting inspections in the field. This will bring EP&L system user capacity to a total of 100 web users and 16 mobile users, enabling the Town and PZB team to grant system accessibility and visibility to the internal and external users facilitating the Town's Permitting and Licensing business process.

Resolution No. 082-2021 was approved for Permitting Software for Planning, Zoning, and Building in August of 2021.

The change order is to accommodate the purchase of additional licenses and to support on-going annual maintenance for the system.

FUNDING/FISCAL IMPACT

Funding for this project will be from the Building Enterprise Fund.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.