

TOWN OF PALM BEACH

Information for Town Council Meeting on: April 9, 2024

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Wayne Bergman, Director of Planning, Zoning & Building

Re: Resolution 014-2024 – Master Fee Schedule

Date: March 22, 2024

STAFF REQUEST & RECOMMENDATION

Staff requests that the Town Council review the proposed changes to the Master Fee Schedule involving Planning, Zoning & Building and Special Event fees. Staff further recommends that the Town Council approve Resolution No. 014-2024 to implement the revised fees.

GENERAL INFORMATION

The PZB Department is recommending several minor changes to the Master Fee Schedule, which is updated on a regular basis. Many fees and processes have been reviewed as part of the setup and coming implementation of EnerGov / EPL, the department's new software. Fees have been created or collapsed for this implementation. With the addition of an online payment portal, a new Technology Fee is being proposed to offset the costs of credit card processing as well as the required software licensing fees.

FUNDING/FISCAL IMPACT

No detectable change to revenue is expected with the proposed changes.

REQUESTED ACTION

Resolution No. 014-2024 is ready for your consideration and approval.

Attachments: Draft Resolution No. 014-2024 w/ Revised Master Fee Schedule