

# **TOWN OF PALM BEACH**

Information for Town Council Meeting on: February 13, 2024

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 021-2024, approving the extension of the contract with Health Fitness Corporation in the amount of \$209,620 for the period of March 1, 2024, through February 28, 2025

DATE: January 29, 2024

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## **STAFF RECOMMENDATION**

Staff recommends the Town Council approve Resolution No. 021-2024, approving the extension of the contract with Health Fitness Corporation in the amount of \$209,620 for the period of March 1, 2024, through February 28, 2025.

## **SUMMARY EXPLANATION/BACKGROUND**

Town Procurement and Contract Management issued RFP No. 2020-01 for the Mandel Recreation Center Fitness and Wellness Program Contractor in October 2019. The initial awarded purchase order was in December 2019. This is the last option year for their contract.

Health Fitness has provided outstanding services to the Town since the origination of their contract.

Procurement and Contract Management and the Recreation Department negotiated cost savings on their proposal for the renewal. Health Fitness had originally requested \$221,786 and we negotiated the amount to \$209,620 for a cost savings of \$12,166.

## **FUNDING/FISCAL IMPACT**

Funding for this program is from the Recreation Program Budget.

## **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.