

# **TOWN OF PALM BEACH**

Information for Town Council Meeting on: February 13, 2024

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 010-2024, approving the Award of ITB No. 2023-51, Public Works Renovation Improvements to East Coast Construction Group in the amount of \$1,395,198.27 and establishing a project budget of \$1, 977,697.92

DATE: January 29, 2024

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## **STAFF RECOMMENDATION**

Staff recommends the Town Council approve Resolution No. 010-2024, approving the Award of ITB No. 2023-51, Public Works Renovation Improvements to East Coast Construction Group in the amount of \$1,395,198.27 and establishing a project budget of \$1,977,697.92.

## **SUMMARY EXPLANATION/BACKGROUND**

The Public Works Building is approximately forty (40) years old with no improvements/upgrades to date. There are approximately one hundred (100) employees assigned to the Public Works Building that include Public Works, Procurement and Contract Management and IT. During the 2024 budget period, the Public Works building was noted for improvements in the capital program which was approved in the budget process.

Town engineering engaged PGAL, Inc. in late spring of 2023 as the architect to complete the building design and specifications so that a bid could be prepared and issued. PGAL, Inc. is the awarded vendor for the Town for Architectural Services.

The highlights of the improvements/upgrades are as follows:

- Men's restroom and showers
- Women's restroom and shower
- Locker rooms
- Public Works Meeting Room Remodeling and Reconfiguration
- Electrical office
- Hallway reconfiguration
- Gym
- Related HVAC, electrical, fire suppression

- Storm windows and frames

When the ITB was issued, fifty-six (56) firms pulled documents to review the scope for possible submittals. It should be noted that the construction market is still very engaged for the private sector at this time. The Town received two bids for the project as follows:

- **BAC Consulting LLC**
- **East Coast Construction Group**

The low responsive, responsible bid from East Coast Construction Group was vetted by Public Works, PGAL and Procurement and Contract Management.

During the construction phase, portable toilets and showers will have to be rented. In addition, construction administration services will be required from the architect which are noted in the Fiscal Impact Section.

**FUNDING/FISCAL IMPACT**

The total project cost is estimated at \$1,977,697.92 and includes the following:

Design services with Chen Moore	\$ 73,460
Construction contract of	\$1,395,198.27
Estimate for portables and showers for six months is estimated at	\$ 90,000
Construction oversight and administration from PGAL is estimated at	\$ 90,000
Furniture, Fixtures and Equipment estimated for the project	\$ 50,000
Construction contingency is estimated at 20% of the construction contract	<u>\$ 279,039.65</u>
Total project cost	<u>\$1,977,697.92</u>

Funding for the project is from the following:

Prior year general fund (GF) transfer into the Capital Improvement Fund (CIP) for the PW renovation in the amount of \$ 323,766

Transfer funds from the Phipps Park A-39 Sanitary Sewer System	\$1,100,000
Transfer funds from the Tangier Ave E-6 Sanitary Sewer System	<u>\$ 554,000</u>
Total funding	<u>\$1,977,766</u>

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In order to fund Phipps Park A-39 and Tangier E-6, we're transferring a total of \$1,654,000 from the Infiltration and Inflow (I & I) project, using American Rescue Plan Act (ARPA) funds to fund the Phipps Park Project (\$1.1M) and the Tangier project (\$0.554M). Both of these projects are ARPA eligible projects.

The I & I Project will now have a remaining unencumbered (available) balance of \$308,280.

**TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.