

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 013-2024, requesting approval of a change order in the amount of \$5,000 to the awarded Resolution No. 107-2023, for MCCI Laserfiche from premise to cloud for a new project budget of \$177,000

DATE: January 29, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 013-2024, approving a change order in the amount of \$5,000 to the awarded Resolution No. 107-2023, for MCCI Laserfiche from premise to cloud for a new project budget of \$177,000.

SUMMARY EXPLANATION/BACKGROUND

The Town Council previously approved Resolution No. 107-2023 for MCCI Laserfiche from premise to cloud with an established project budget of \$172,000 on September 13, 2023. The project required additional services to be completed in the amount of \$5,000. This amount exceeded the approved authorization by the Town Council.

Since the new award authority is now \$177,000, the Town Council is required.

FUNDING/FISCAL IMPACT

Funding for this program is from the IT Operational Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.