

FY2025 Proposed Budget Calendar

IMPORTANT DATES

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

5 - Finance to distribute FY25 Budget instruction

MARCH

18 - Submit initial CIP Requests to PW, IT Requests to IT, Reorganization/Reclassification Requests to HR

APRIL

8 - All Budget Information submitted to Finance
 17 - TM's Initial Review of IT Budget
 18 - TM's Initial Review of PZB Budget
 22 - TM's Initial Review of Rec Budget + Marina & Golf Enterprise Fund Budgets
 24 - TM's Initial Review of Fire-Rescue Budget
 29 - TM's Initial Review of Police Department Budget

MAY

1 - TM's Initial Review of Public Works Budget
 3 - TM's Review of Capital Coastal Budget
 6 - TM's Review of TMO, Finance, Risk & ERF Budgets
 8 - TM's Review of P&C / Health / OPEB
 31 - Property Appraiser Issues Preliminary Property Values

JUNE

7 - Proposed Budget Document Pages Finalized in Gravity for Finance
 30 - Notice from Property Appraiser of Preliminary Certification of Taxable Value

JULY

Week of 1st - Distribution of Proposed FY25 Budget Document
 11 - TC Meeting to Consider Proposed FY25 Budget, LTFP and Initial Resolution(s) Adopting Special Non-Ad Valorem Assessments

AUGUST

Week of 12th - Notice of Proposed Property Taxes mailed from PB Property Appraiser

SEPTEMBER

10 (5:01 PM) - TC Meeting First Public Hearing to Approve Tentative Budget Proposed Tax Rate for FY25 and Final Resolution(s) Adopting Special Non-Ad Valorem Assessments
 24 (5:01 PM) - TC Meeting Second Public Hearing to Adopt FY25 Budget & Tax Rate

OCTOBER

7 - Resolution Adopting Final Millage Rate Forwarded to Property Appraiser & Tax Collector and Certificate of Compliance sent to Department of Revenue & EDR Report Due

