

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Bob Miracle, Deputy Town Mgr – Fin and Admin

Re: Budget Calendar for FY25 Budget Process

Date: January 20, 2024

STAFF RECOMMENDATION

Staff recommends that the Town Council approve the proposed FY25 budget calendar.

GENERAL INFORMATION

The attached budget calendar for FY25 includes all significant deadlines and meetings that are planned for the budget process. These include both State mandated actions (e.g. the special Town Council meeting in July and public hearings in September) and the Town's self-directed actions. Items requiring Town Council action are highlighted in green on the calendar.

The dates for the public hearings in September are tentative and are subject to change based on the dates of the County and School Board public hearings. Significant dates during the budget process include:

- **July 11, 2024** – Town Council meeting to review Town staff proposed FY25 budget and Initial Resolutions Adopting Special Non-Ad Valorem Assessments.
- **September 10, 2024 at 5:01pm** – First public hearing on tentative budget and proposed tax rate.
- **September 24, 2024 at 5:01pm** – Second public hearing on budget and proposed tax rate.

Staff looks forward to working with the Mayor and Town Council on the FY25 budget.

Attachment

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cc: Department Directors
Carolyn Stone, Deputy Town Manager – Business Enterprise and Culture
Joanne O'Conner, Town Attorney