



FAIRFAX & SAMMONS  
— ARCHITECTURE —

301 Plantation Road – Palm Beach, FL 33480

Letter of Intent: ARC-24-011  
*Final Submittal*

December 07, 2023

To: ARCOM and Planning, Zoning & Building Department

Re: *Request for Approval of proposed changes to ARCOM Approvals at 301 Plantation Road*

Dear Architectural Review Commission,

Our client seeks Approval for minor updates to their ARCOM permit (~~ARC-23-061~~ & ZON-23-062) for 301 Plantation Road. Enclosed is a narrative list of changes and the accompanying drawings submitted with this application. Through Design Development & Construction Documentation these refinements were made at the request of the Property Owner. We have submitted a preceding application to the Design and Preservation planners to review changes visible to the public right of way on the South & East elevations to verify conformance with the approved ARCOM permit.

There is no change in cubic content or lot coverage as a result of these refinements. There is no change to any approved variances. I ask for your support and approval in favor of these proposed updates so that we may proceed with the next round of construction detail updates. Please reach out to Jaime Torres-Cruz at [jtorres@fairfaxandsammons.com](mailto:jtorres@fairfaxandsammons.com) for any additional information needed to complete our client's request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'RFS', with a horizontal line drawn through it.

Richard Franklin Sammons, RA

FAIRFAX, SAMMONS & PARTNERS LLC  
214 BRAZILIAN AVE, SUITE 100, PALM BEACH, FLORIDA 33480  
TELEPHONE (561) 805-8591 ~ FAIRFAXANDSAMMONS.COM



**FAIRFAX & SAMMONS**  
— ARCHITECTURE —

1. Updated window and door lite configurations throughout the first and second floor, typical transom detail has been removed. Windows and doors remain metal as approved, minor changes from single to double doors in select locations, refer to revised elevations on Sheets A-110 - A-114.
2. Main roof pitch has been lowered, refer to revised elevations on Sheets A-110 - A-114, Roof material to remain as approved concrete tiles.
3. Stucco bolection at entry door has been simplified, gooseneck detail removed, keystone to remain, refer to elevation drawing 2/A-110.
4. Stucco keystones at second floor round windows have been removed, refer to elevation drawing 2/A-110.
5. Stucco niche for owner provided art/bust has been reduced in size and support bracket added, refer to elevation drawing 2/A-110.
6. The east bay window roof material has changed from copper to concrete tiles to match the main roof, refer to drawing 2/A-112
7. (2) rear yard balconies off the second floor of the garage have been removed and replaced with (2) metal rails at masonry openings, refer to drawing 2/A-112.
8. (1) metal rail added to first floor door masonry opening, refer to 2/A-112.
9. (2) side yard window openings changed to (2) door openings with metal rails at masonry openings, refer to drawing 2/A-113.
10. Pool Cabana elevations not visible to the public right of way have been updated throughout, refer to sheet A-114.