

TOWN OF PALM BEACH

Information for Town Council Meeting on: December 12, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution approving additional funding to Kimley-Horn and Associates, LLC in the amount of \$50,000 for professional engineering on an as-needed basis related to the Water Supply Feasibility Study for a total award amount of \$666,380

DATE: November 30, 2023

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 156-2023, approving additional funding to Kimley-Horn and Associates LLC in the amount of \$50,000 for professional engineering on an as-needed basis related to the Water Supply Feasibility Study for a total award amount of \$666,380.

SUMMARY EXPLANATION/BACKGROUND

The Town of Palm Beach is currently in the negotiation process with the City of West Palm Beach and City of Lake Worth Beach for providing residents and business owners of the Town potable water upon expiration of the current Retail Water Service and Franchise Agreement with the City of West Palm Beach. The Town has requested that Kimley-Horn continue to provide post-study support services to continue assisting the Town through the decision-making process as we negotiate with both the City of West Palm Beach and City of Lake Worth Beach.

Kimley-Horn will provide post study professional engineering services on an as-needed basis to the Town. The exact nature of the support services that may be requested by the Town are unknown at this time, but we expect that they could include the following:

- Further refinement of Alternatives described in the report
- Attendance at meetings to answer questions and provide engineering support to the negotiations process
- Provide presentations to the Town and other stakeholders
- Performance of tasks to provide engineering data that may support the Town's decision-making process

The original authorization to engage Kimely-Horn and Associates was approved by the Town Council in April of 2020 for \$316,380.

Since the original authorization, three change orders have been approved by the Town Council for a total awarded purchase order of \$616,380.

Change Order No. 1 was approved on November 9, 2021 for \$100,000

Change Order No. 2 was approved on May 10, 2022 for \$100,000

Change Order No. 3 was approved on October 13, 2022 for \$100,000

The proposed Change Order for \$50,000 will bring the awarded purchase order to \$666,380.

FUNDING/FISCAL IMPACT

The project will be fully funded from the Capital Improvement Program Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.