



November 27, 2023

Mr. Dean Mealy  
Town of Palm Beach  
951 Old Okeechobee Road  
Suite A  
West Palm Beach, FL 33401

**RE: *Water Supply Feasibility Study – Post Study Support Services Proposal***

Dear Dean,

Kimley-Horn and Associates, Inc. (“Kimley-Horn” or “CONSULTANT”) is pleased to submit this proposal to The Town of Palm Beach (“TOWN” or “CLIENT”) for providing professional engineering services for post study support related to the Water Supply Feasibility Study for the Town of Palm Beach. Our project understanding, scope of services, and fee follows.

### **Project Understanding**

The Town of Palm Beach is currently in the negotiation process with the City of West Palm Beach and City of Lake Worth Beach for providing residents and business owners of the Town potable water upon expiration of the current Retail Water Service and Franchise Agreement with the City of West Palm Beach. The Town has requested that Kimley-Horn continue to provide post-study support services to continue assisting the Town through the decision-making process as they negotiate with both the City of West Palm Beach and the City of Lake Worth Beach.

### **Scope of Services**

Kimley-Horn will provide post study professional engineering services on an as-needed basis to the Town. The exact nature of the support services that may be requested by the Town are unknown at this time, but we expect that they could include the following:

- Further refinement of Alternatives described in the report
- Attendance at meetings to answer questions and provide engineering support to the negotiations process
- Provide presentations to the Town and other stakeholders
- Performance of tasks to provide engineering data that may support the Town’s decision-making process

## **Additional Services**

Any services not specifically provided for in the above scope, as well as any changes in the scope you request, will be considered additional services. These services will be performed based on proposals approved by the Town prior to the performance of those requested additional services. Additional services we can provide include, but are not limited to, the following:

- Calibration of the hydraulic water model
- Water Loss Study of existing system
- Corrosion Study to examine effects of differing water quality from alternative water suppliers
- Review of disinfection by-products for any alternative
- Rate sufficiency analysis of any alternative
- Real Estate Acquisition Cost Development

## **Information Provided by the Town**

We shall be entitled to rely upon the accuracy of information provided by others in the performance of professional services.

## **Schedule**

We will provide our services as expeditiously as practical to meet a mutually agreed upon schedule.

## **Fee and Billing**

Kimley-Horn will perform post study services as requested by the Town on an hourly basis in accordance with our Contract with the Town. It is understood that the Town desires to establish a budget of \$50,000 for these services. We will not exceed this amount without prior written approval by the Town. We will notify the Town if we believe that any requested task would exceed this established budget.

## **Closure**

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions in the Professional Services Agreement between the Town of Palm Beach and Kimley-Horn and Associates, Inc, which are incorporated by reference. As used in the Agreement, the term "CONSULTANT" shall refer to Kimley-Horn and Associates, Inc., and the term "TOWN" or "CLIENT" shall refer to The Town of Palm Beach.

We appreciate the opportunity to propose these services to you.

Very truly yours,

**KIMLEY-HORN AND ASSOCIATES, INC.**

A handwritten signature in blue ink, appearing to read 'KS', is positioned above the typed name.

By: Kevin Schanen, P.E.  
Sr. Vice President

K:\WPB\_Civil\General\Lee\Proposals\Palm Beach\Water Supply Support Services\Water Supply Support Services.docx

# ESTIMATE FOR ENGINEERING SERVICES

PROJECT:	Water Supply Feasibility Study - Support Services										SHEET 1 of 1	
CLIENT:	Town of Palm Beach										FILE NO.	
ESTIMATOR:	JRL/KMS										DATE: 11/27/23	
										ALLOCA 0.0000		
DESCRIPTION: See Scope of Services										DIRECT LABOR (MAN-HOURS)		
										Principal	Chief Engineer	LINE TOTAL
										Senior Engineer	Senior Prof. Eng.	
										Eng. Prof.	Eng. Int.	
										Field Tech	Admin/Clerical	
										Senior Designer	SUB	
											EXP	
<b>Post Study Support Services</b>												
Alternative Refinement										8.0	8.0	\$6,826
Performance of Tasks to provide engineering data										8.0	8.0	\$8,330
Meeting Attendance										20.0	20.0	\$16,578
Presentations										16.0	16.0	\$18,266
												\$0
												\$0
<b>TOTAL HOURS</b>										<b>52.0</b>	<b>52.0</b>	<b>\$50,000</b>
<b>LABOR (\$/HOUR)</b>										<b>\$307.28</b>	<b>\$293.55</b>	<b>\$50,000</b>
<b>ALLOCATION</b>										<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTALS</b>										<b>\$15,979</b>	<b>\$15,265</b>	<b>\$50,000</b>