

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 14, 2023

To: Mayor and Town Council

Via: Kirk W. Blouin, Town Manager, Carolyn Stone, Deputy Town Manager and Jess Savidge, Administrative Manager

From: Kelly Churney, Acting Town Clerk

Re: Start Time Proposed for Town Caucus

Date: October 20, 2023

STAFF RECOMMENDATION

Staff seek direction from the Mayor and Town Council regarding the start time for the Town of Palm Beach 112th Town Caucus on December 5, 2023.

GENERAL INFORMATION

In October 2021, the Town Council passed and adopted Ordinance No. 25-2021, amending Ordinance No. 18-2021 that required the Town caucus to begin at 7:00 p.m. This revised ordinance allows the Town Council to declare the time of the caucus on the first Tuesday in December.

The current social calendar published in the Palm Beach Daily News identifies two scheduled events on December 5, 2023:

- New Hope Charities 29th Annual Holiday Bazaar at 7 p.m. at the Beach Club; and
- Adopt-A-Family of the Palm Beaches, Inc. 39th Annual Tree Lighting Celebration at the Sailfish Club.

Additionally, Ordinance No. 18-2021 outlines an advertising requirement to be placed in a newspaper of general circulation in the Town on the last two Mondays in November and the first Monday in December. This year, the notice of the Town caucus will be run on November 20, 27, and December 4, 2023.

Attachment

cc: Department Directors