

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 14, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution approving a non-competed proposal to the Government Finance Officers Association for Enterprise Resource Planning (ERP) Advisory Services in a not-to-exceed price of \$121,000 for consulting services

DATE: October 25, 2023

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 138-2023, a non-competed proposal to the Government Finance Officers Association for Enterprise Resource Planning (ERP) Advisory Services in a not-to-exceed price of \$121,000 for consulting services.

SUMMARY EXPLANATION/BACKGROUND

The Town engaged Tyler Eden for an ERP solution in 2006 followed by implementation in 2007. Tyler Technologies has advised the Town our current ERP solution has a sunset date of March 1, 2027, and their goal is to have all clients migrated to a third party by the end of 2026.

ERP (enterprise resource planning) software is a business management system that integrates internal and external management information across an entire organization. It typically includes modules related to finance, human resources, procurement, inventory, and operations.

ERP systems are designed to enable organizations to optimize their processes, increase their awareness and connect them with customers, vendors, and partners. DCAA compliant ERP systems provide real-time insight into data enabling companies to make strategic decisions with accurate real time information.

The Government Finance Officers Association (GFOA) is a 501(c)3 non-profit association with 22,500 members representing nearly 10,000 local governments. As one of the premier membership associations for public-sector professionals, GFOA can offer independent, objective, and best practice focused consulting services consistent with our mission to improve government management. Over 600 governments, including many in Florida, have found value in their experience, expertise, and detailed approach to ERP projects.

GFOA's Research and Consulting Center (RCC) is nationally recognized for its comprehensive analytical and advisory services, as well as for research on issues specific to state and local governments' financial, human resource, procurement, payroll, and operational management. Since beginning operations in 1977, the RCC has assisted hundreds of cities, counties, public utilities; and other forms of government to create best practice solutions to meet their unique challenges. Approximately 20 years ago, GFOA began consulting for enterprise resource planning (ERP) system assessments, procurement, contract negotiation, and implementation advisory services. GFOA has built a reputation as the unparalleled leader in the field of providing objective, independent advice for ERP procurement and implementation projects. Their approach to ERP projects focuses on business process improvement, effective governance, and building organizational readiness throughout each stage of the procurement process. In addition to consulting projects, they frequently teach the approach as part of GFOA's training program and in some cases even other consulting firms have used GFOA templates and past consulting deliverables to leverage our lessons learned and market leading formats.

GFOA has worked with the following Florida governmental agencies in the business mapping of processes, development of RFP's and participation in the negotiations.

Cities:

Counties:

City of Cape Coral

Hernando County*

City of Deerfield Beach*

Indian River County

Islamorada, Village of Islands

Pinellas County

City of Fort Myers*

Polk County

City of Lady Lake*

City of Orange City

City of Palm Bay*

City of Palm Coast

City of Port Orange

City of Plant City

City of Sarasota

City of St. Petersburg*

City of Tampa

City of Weston

* Current Projects

In review of the technical nature of reviewing current business processes, modeling best practices, development of a RFP scope and the engagement for negotiations, the ERP Development Team firmly believes that the engagement of GFOA as our consultant will provide best for the Town. It should be noted that it takes approximately twenty-four months from the date of review of current business modeling to the award and implementation of the recommended provider which puts us close to the end date of service to be provided by Tyler Eden.

FUNDING/FISCAL IMPACT

Funding for this contract will be from the Equipment Replacement Fund.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.