

TOWN OF PALM BEACH

Information for Town Council Meeting on: October 10, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Bob Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Awarding ITB No. 2023-34, Temporary Labor Services to Spur Staffing as the Primary Awardee and Anytime Labor -Southeast Florida LLC as the Secondary Awardee in the annual amount of \$300,000 and a five-year award in the amount of \$1,500,000 based on satisfactory performance and budget authorization, **Resolution No. 130 -2023**

DATE: September 26, 2023

STAFF RECOMMENDATION

Town staff recommends that Town Council approve the Award of ITB No. 2023-34, Temporary Labor Services to Spur Staffing as the Primary Awardee and Anytime Labor -Southeast Florida LLC as the Secondary Awardee in the annual amount of \$300,000 and a five-year award in the amount of \$1,500,000 based on satisfactory performance and budget authorization.

GENERAL INFORMATION

The existing contract, ITB No. 2018-33, Temporary Labor Services expired on September 30, 2023. The previously awarded vendors were GL Staffing Services Inc. and LaborMax Staffing.

Procurement and Contract Management issued ITB No. 2023-24 for Temporary Labor Services on August 9, 2023. The solicitation was broadcast on DemandStar, Public Purchase, the Town website, and the Palm Beach Post. Eleven submissions were presented for evaluation.

The scope of work notes the following: Employee shall be responsible for general labor duties involving landscaping, litter pick-up, construction, garbage collection, water resources, and irrigation repairs at various Town facilities under the supervision of the respective Contract Coordinator.

During the evaluation process, two of the low bids were found to be non-responsive due to requirements of length of time providing services.

It was determined that Spur Staffing and Anytime Labor – Southeast Florida LLC to be responsive to the bid requirements and therefore are being recommended for the award. It should be noted that Anytime Labor – Southeast Florida LLC was formerly LaborMax Staffing.

FUNDING/FISCAL IMPACT

Funding for this award will be from the respective departmental operating budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.