TOWN OF PALM BEACH

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Wayne Bergman, Director of Planning, Zoning & Building

Re: Declaration of Use Agreement Template

Date: August 23, 2023

FOR YOUR INFORMATION

As recently discussed, attached is a DRAFT Declaration of Use Agreement ("DOUA") template. This was created by merging numerous DOUA's together. I categorized the conditions based upon the best examples I found in recent agreements proposed and/or executed between the Town and restaurants, bars, clubs, and hotels. This template, once refined and reduced, could be provided to applicants as part of their First Submittal application. It could be completed by the applicant and returned prior to the Town Council meeting.

Having a DOUA prepared in advance may save the applicants and Town Council time in the future.

This DRAFT DOUA still needs further review and editing with Skip Randolph's assistance.

DECLARATION OF USE AGREEMENT

by

THE TOWN OF PALM BEACH

, 202

DECLARATION OF USE AGREEMENT

THIS DECLARATION OF USE AGREEMENT ("Agreement") is made and entered into this day of, 202 by and between the TOWN OF PALM BEACH, a Florida municipal corporation, 360 South County Road, Palm Beach, Florida 33480 (hereinafter called "Town") and [Name & Address] (hereinafter called "", which terms "Town" and "" will include and bind the successors and assigns of the parties, wherever the context so requires or admits.
WITNESSETH:
WHEREAS, the land described in Exhibit "" attached hereto and made a part hereof (hereinafter referred to as the "Land" or " Location") is located within the municipal limits of the Town; and
WHEREAS, the Location falls within the Town's Zoning District; and
WHEREAS, The desires a Special Exception Use / Site Plan Review / Variances at the Location; and
WHEREAS, the Town Council conditionally approved Application Number on, 202 which granted the
; and
WHEREAS, all of the representations made herein are true and accurate and the approval of the Special Exceptions / Site Plans / Variances are conditioned upon the representations made herein and all of the conditions herein imposed; and
WHEREAS,
NOW, THEREFORE , in consideration of the mutual promises set forth herein, it is agreed as follows:
ARTICLE I RECITALS

The recitals set forth above are true and correct and are incorporated herein and made a part hereof.

ARTICLE II REPRESENTATION OF AUTHORITY

The [Name, Type of Use] has full right to enter into this Agreement and to bind the [Space, Building, Land] and itself to the terms hereof. There are no covenants, restrictions or reservations of record that will prevent the use of the Land in accordance with the terms and conditions of this Agreement. No consent to execution, delivery and performance hereunder is required from any person, partner, limited partner, creditor, investor, judicial or administrative body, governmental authority, or other party other than any such consent which already has been unconditionally given or referenced herein. The execution of this Agreement or the consummation of the transactions contemplated herein will not violate any restriction, court order or agreement to which the [Space, Building, Land] are subject.

ARTICLE III [TYPE OF] USE

The the applicator referred to a	use that is the subject of this Agreement shall be as set forth in tion submitted to the Town as [File Number] and approved by the Town Council on, 202 as the same may be amended from time to time (hereinafter as the "Approval").
	ARTICLE IV CONDITIONS
	val shall be based upon the following conditions [Check those Conditions that are and propose language and metrics to complete each Condition checked]:
[CONTINU	JED NONCONFORMING USE / ACCESSORY USES:]
	The project was approved for the continued operation of a [Name, Type of Use] accessory uses. The following licenses shall be aired to be applied for, reviewed, and approved annually:
OCCUPA	NCY / MEMBERSHIP:]
of in Use	The maximum membership shall be people regardless designation and whether or not dues paying. At least 50% of the members shall consist andividuals who are "town-persons" as defined in the Town's Code. [Name, Type of] is required to provide proof of town-serving compliance on an annual basis and per Town's code.
• unti	The maximum occupancy shall not exceed people l p.m. and people after p.m. except when there is an event as defined below in

which case the maximum occupancy shall not exceed
people after p.m. The [Name, Type of Use] will return to
Town Council after a period of months of operation to review the aforementioned occupancy limits. Maximum occupancy shall include
review the aforementioned occupancy limits. Maximum occupancy shall include
employees. All guests and members must register at the
upon entry and the occupancy registry will be made available
for inspection by the Town upon request.
[HOURS:]
•The [Name, Type of Use] shall be located at Location]. The hours of operation
will be to [and to]. All members and guests will
be required to exit the [Name, Use] by closing time.
•The [Name, Type of Use] shall be allowed to remain open until
on New Year's Eve. The [Name, Type of Use] will be required
to hire off duty police officers on New Year's Eve, unless an
alternative arrangement is recommended by the Town police. A minimum of
valets shall be required for events and on New Year's Eve. Maximum
occupancy for New Year's Eve shall be persons.
•The room is approved for seats and an additional
seats are approved for dining at the The dining room may
serve meals to the public and hotel guests from to Outside dining shall be allowed from to on the
Outside dining shall be allowed from to on the
. These restrictions shall not preclude 24-hour room
service.
•Pool Hours shall be from to and Poolside
beverage and food service shall be allowed between and
·
The house of energical for the Discuss Towns City 1 1 Company
•The hours of operation for the [Name, Type of Use] will be from
to,day throughday [andto,day and/throughday.
to,day and/throughday.
•As shown in the hour-by-hour seating plan, all food and beverage service shall
close to the public no later than For purposes of this Agreement, the
term "close to the public" shall specifically not apply to food and beverage service in
specific rooms that offer services at a given time only to hotel guests, employees, owners
of the property, owners of the hotel operator and guests of hotel guests.
[FOOD & BEVERAGE SERVICE / NUMBER OF SEATS:]
•There will be no dinner reservations made earlier than
p.m.

6:00 p.m. shall not exceed	seats. The total seats after
•The room is approved for seats are approved for dining at the serve meals to the public and hotel guests from Outside dining shall be allowed from These restrictions service.	. The dining room may
As stated in the hour-by-hour seating chart (the attached as part of Exhibit "," no more than service to the public shall be open at any given time. A approved hour-by-hour seating plan shall be maintaine available for inspection by the Town, on request by a anything to the contrary in this Agreement, during in moved from the outside areas to indoor restaurant seat limitation is not exceeded.	seats for food and beverage copy of this Agreement and the d on site at all times and made Town official. Notwithstanding aclement weather, seats may be
[BUILDING:]	
•The main entrance to the [Name, Type	of Use] shall be through .
No single room or space in the [Name, square feet in size.	Type of Use], shall exceed
•The doors of the outdoor events for ingress and egress, however, said open.	_ building can be used during doors shall not remain propped
•The doors shall remain closed a only be used after p.m. for emergency pur	after p.m. and shall poses.
•No [Name, Type of Use] guests, or other entertainment of any kind will be permitted on the rother function room roof, or other accessory building room.	oof of the [Name, Type of Use],
•The [Name, Type of Use] shall provide stat scrubbers and shall have them cleaned on a weekly basis.	
[NOISE:]	
•Any violation of the noise ordinance as verbe deemed a violation of this Agreement.	rified by a Town official shall

•The Owner shall construct and maintain the [Name, Type of Use] so as achieve and preserve the Minimum Sound Transmission Rating (STC) identified in Exhibit ""	
[MUSIC / SOUND / D.J.'S:]	
•There shall be no dance floor or amplified live music, with the number musicians limited to	of
There shall be no outside dining or music. The balconies and roof of the [Nam Type of Use]'s buildings shall not be used for any type activity.	ie, of
•The [Name, Type of Use] will install hurricane/impact windows and doors well as adequate soundproofing to block all interior noise from the being heard outside.	as he
•The main entrance exterior doors shall be revolving, or double doors designed prevent sound escaping from the [Name, Type of Use] when opened.	to
•The only amplified music allowed in the area shall background music played via the [Name, Type of Use] custom-designed sound systematic governs volume.	ne m
•No D.J.s with external sound equipment shall be allowed to perform in the area. Vocal performances shall only be acoustical and no amplified.	
•When live musicians perform in the area, the groups are not to exceed four instruments; no live drums or percussion shall be allowed. The use all live instruments shall end no later than p.m.	ot of
•In the area a microphone will be allowed only for a officiant or for an individual making remark. Microphone use shall end no later that p.m.	ın ın
•Recorded or live music or entertainment shall be allowed inside the [Nam Type of Use] building from to, except New Years Exwhere recorded or live music or entertainment shall be allowed until	re
There will be no outdoor music (live or recorded), no outdoor live entertainment, and no outdoor amplified sound permitted anywhere on the Landwith the exception of background live or background recorded music which will be permitted on the [Specify Location] from	d,

"Background live or background recorded music" is defined as music having a low enough volume that normal conversation can be held over the music. Background live or background recorded music shall have speakers for same directed inward to the property.
•Only ambient, background music shall be permitted in the area until and the until
•Inside the main [Restaurant, Bar, Lounge, Nightclub, Private Club], live and recorded music (including, without limitation, music played by a DJ) is permitted, but no subwoofers or electric guitars shall be permitted. Intended examples of permitted music inside the restaurant and nightclub are vocalists, jazz musicians, string quartets and similar styles of musicians. Operator shall take such steps to prevent music being played from being heard by neighbors outside the [Name, Type of Use].
[PARKING:]
•It is the intent of this Agreement to preserve the residential character of the neighborhood and to not allow members and guests of the [Name, Type of Use] to park on residential streets.
After [Specify Time of Day], all vehicular pick-up and drop-off of all [Name, Type of Use] members, guests, and employees, (including car services, taxis, and private vehicles) must occur at the same location as the valet pick up and drop off stands provided that car services and taxis may drop off and pick up on [Specify Location]. [Name, Type of Use] Members, valets, and employees will be instructed that vehicular pick-up and drop-off of [Name, Type of Use] members, guests and employees is expressly prohibited from occurring at [Specify Other Locations].
• [Name, Type of Use] employees who drive to work shall be required to park in the off- street parking lot at [Specify Location].
Prior to the issuance of any building permit, copies of the signed lease agreements regarding the [Name, Type of Use]'s right to use the parking lots at [Specify Locations] (or any other off-site parking lot acquired by the [Name, Type of Use] for its use), including any amendments thereto, will be provided, confidentially, to the Town attorney to confirm the [Name, Type of Use]'s right to use and the termination provisions thereof. The agreements may be redacted to exclude economic terms or other terms unrelated to the [Name, Type of Use]'s right to use the parking lots.
The Owner shall provide a minimum of employee parking spaces and an employee shuttle service from to at an off-site location(s) within 15 minutes average driving time from the [Name, Type of Use]. This location shall not be within the Town limits unless specifically allowed for in Chapter 134 Zoning.

•	Off-Street Parking and Loading, of the Town Code of Ordinances. The Owner shall inform the Town in writing of the off-site parking location(s) outside the Town's jurisdiction. It shall be the Owner's responsibility to immediately inform the Town in writing of the loss of said parking area and make arrangements for the necessary approval(s) for alternate locations(s). Failure to insure that the off-site location is allowed by the jurisdiction in which said parking is located, or the loss of said parking may result in a reduction in dining room seating. That determination will be made by the Town Council at the earliest Town Council meeting after the Town becomes aware of the situation.
•	The [Name, Type of Use] operation shall include off-site parking (in [Specify Location]) of parking spaces for employee and excess parking ("Employee Parking"). The Employee Parking plan shall include a shuttle bus operated by [Name, Type of Use] representatives and agents throughout the day and evening to bring employees to and from the [Name, Type of Use] to the Employee Parking facility.
[VAL	ET SERVICES:]
•	Valet parking is required from until closing. The valet stand and car service and taxi drop off and pick up shall be located in the parking lot at Should the [Name, Type of Use] lose the right to operate a drop off and pick up stand at for any reason, the [Name, Type of Use] will be required to provide an alternative location that is approved by the Town Council.
•	The [Name, Type of Use] must provide off-street parking with a parking lot capacity of at least vehicles accessible to valet services, members, guests, and employees. The [Name, Type of Use]'s valet services shall use the off-street parking lot to park member and guest vehicles. There shall be no parking of member or guest vehicles at [List Other Locations].
•	The [Name, Type of Use] shall obtain and maintain a valet parking permit for their valet stand. A minimum of valets shall be on duty from to and from
	to; and fromto; and a minimum of valets shall be on duty from to closing at The number of valets may be modified by the Police Department should it be determined that more or fewer valets are required to manage the [Name, Type of Use] parking.
•	The [Name, Type of Use] shall purchase "street legal" golf carts to aid in valet operations.
•	Valet parking shall be operated in accordance with the valet circulation plan dated, 202, prepared by, which shows a regular maximum queuing of total cars.
	which shows a regular maximum queuing of total cars.

All parking at the [Name, Type of Use] shall be valet managed with a valet parking permit approved by the Town Police Chief. Valet parking shall not be permitted on [Specify Locations]. If it is determined by the Town Manager, or his designee, that the valet parking operation at the [Name, Type of Use] is not working properly, the Town has the right to require measures as deemed necessary, including additional valet parking personnel or special duty officer(s), to resolve the issue(s). Further, the Town Council has the ability to place on their monthly agenda a discussion and resolution of any confirmed parking problem and/or requested parking revision, made by either the Town or the Owner, for a period of three (3) years, which will begin on the date the certificate of occupancy is issued for the [Name, Type of Use].
The Owner or operator of the [Name, Type of Use] shall maintain a parking agreement for the use of a combined total of off-site valet parking spaces at [Specify Location(s)] (or other alternative location and/or number acceptable to the Owner and reviewed and approved by Town Staff). Owner shall furnish a redacted copy of such agreement to the Town. Only the underground garages at such facilities shall be used after 6:00 p.m. If the reserved valet parking spaces become unavailable, either the Owner or Operator shall notify the Director of Planning and Zoning within three business days after the spaces become unavailable.
 Valet parking is required to be available for [Name, Type of Use] guests and food and beverage guests during all hours that the [Name, Type of Use] is open to the public for food and beverage service.
[DELIVERIES:]
•The [Name, Type of Use] shall instruct its delivery services to function without using [Specify locations]. The [Name, Type of Use] shall instruct its delivery services to use the commercial loading zones at [Specify Location]. There shall be no [Name, Type of Use] deliveries or vendor services before 8:00 a.m.
Off-Street Parking and Loading, of the Town Code of Ordinances. The Owner shall inform the Town in writing of the off-site parking location(s) outside the Town's jurisdiction. It shall be the Owner's responsibility to immediately inform the Town in writing of the loss of said parking area and make arrangements for the necessary approval(s) for alternate locations(s). Failure to ensure that the off-site location is allowed by the jurisdiction in which said parking is located, or the loss of said parking may result in a reduction in dining room seating. That determination will be made by the Town Council at the earliest Town Council meeting after the Town becomes aware of the situation.
•Commercial delivery services will be instructed to use the delivery location at

[GAR	BAGE:]
•	All trash shall be stored inside the [Name, Type of Use] and will not be taken to the dumpster until after 8:00 a.m. the following day.
•	All trash shall be stored in the indoor trash room inside the [Name, Type of Use] daily and not taken to the outdoor rubbish receptacle until after 8:00 a.m. the following day.
[LIGH	TING:]
•	The [Name, Type of Use] shall not add lighting to [Specify Location] parking lots.
•	All lights in the Parking lot shall be low level so that they shine downward and do not produce any light or glare which would adversely affect surrounding properties.
[OUT]	DOOR & SPECIAL EVENTS:]
•	
•	All outdoor events in the area shall be concluded byp.m.
•	The area shall have a maximum canacity of

There shall be no more than four events per month, and all events shall comply with the required opening and closing hours for each service area as shown in Exhibit "_____," and the events shall be subject to the seat limitations in the hour-by-hour seating plan. An event is defined as an organized function for more than 40 or more people within the [Name, Type of Use] such as wedding receptions, birthday parties and religious or other celebrations. The number of valet parkers shall be increased on an "as needed" basis for each event.

people per event.

[SCREENING:]

prope		line.	Said	ouffer shall be landscape	buffer 	shall	include	a
[UTILITY E	ASEN	MENT:]						
satist	nits to	o either y to the	provide a r Town tha	of a building recorded utili it ensures a lities in the a	ty easement recorded eas	or an ease	ement agreen	nent
[MAINTEN	ANCE	:]						
•	M	aintenan	ce Provisio	ns:				
	co Be for	aintained mply wi each, Pa regoing	l with the ith all ordi lm Beach governmen	Type of Us upmost star nances, rules County, and natal entity's enance, health	ndards of a and regulated I State of I respective d	first-class ions of the Florida, (a listricts, de	hotel and e Town of P and each of epartments,	will alm the
	othered grader or shall up be awatt loomat from the from the shall be awatt to shall be a	ass condiner exter quired. affiti, or other in all not b . Foundar maintair mings, ached a ose, or faintained	tition, espection mainter No excess deterioration inprovement of cracked ations, externed in good shutters, do and in work alling away	s and improve cially as to nance shall be ive and/or use on shall be pe t. The glass or broken. Be rior walls, and d repair. All loors, rails, king condition y from the se epair and in en, cracked, or	the exterior e periodicall unsightly midermitted to a in windows uilding oper d roofs shall appurtenance and light fron, and shall an upright con an upright con the contracture.	appearance y performed ldew, rust ccumulate and in gla nings shall be weather es to any st ixtures sh l not be to walls and condition a	ce. Painting ed as reasonated deposits, on any build as sliding do not be boarder-tight and structure, such all be securoken, hang fences shall and shall be	and ably dirt, ding oors rded shall h as rely ging 1 be free
	lin mo	th prope nitation owing, t	er horticult such repla rimming, f	ing within the ural and arboanting and, certilization, and sod, trees,	pricultural prass is from and weed, in	ractices, in time to asect, and	cluding with time necess disease con	nout ary, trol.

promptly replaced.

Maintenance or other actions reasonably required by the Town to meet the forgoing Maintenance Provisions in Paragraph 21 shall be commenced and completed within a commercially reasonable time period as determined by the Town Director of Planning, Zoning, and Building Department within the exclusive reasonable exercise of his or her discretion, and a failure to maintain or take other curative action as so reasonably required shall be subject to being treated by the Town as a violation of the terms and conditions of this Agreement. The Maintenance Provisions of this Declaration of Use Agreement provide the Town with supplemental means to assure that the buildings and improvements on the Land are maintained and shall not create any obligation on the Town (or its officials, officers, or employees) to conduct such maintenance or enforce the Maintenance Provisions of this Declaration of Use Agreement. Further, the Maintenance Provisions of this Declaration of Use Agreement shall not prevent the Town from enforcing any building or structure maintenance or appearance law or regulation the Town may currently enforce, or that may from time to time become applicable in the future.

[CONSTRUCTION MANAGEMENT AGREEMENT:]

- ____The [Name, Type of Use] shall enter into a Construction Management Agreement prior to the issuance of a building permit.
- The demolition and construction contemplated by the Approval shall be conducted pursuant to the Construction Management Agreement(s) entered into between the [Name, Type of Use] Owners and Town prior to the issuance of a building permit for said demolition or construction.

[RETURN TO TOWN COUNCIL:]

•	[Name, Type of Use] shall return to the Town Council after
	months of operation during the period from November 1 through April 30 to review the
	list of conditions and compliance. The [Name, Type of Use] is prohibited from seeking
	revision(s) to this Agreement for a period of years following the date
	of opening with the sole exception of a requested relocation of
	the valet stand and/or parking facility. Any future requested revisions to this Agreement
	will require at least 45 days notice to all property owners within a 750-foot radius. Any
	Town Council hearing regarding a requested revision(s) to this Agreement will only be
	conducted between the months of January and May.

• _____If there are more than three verified complaints regarding noise or activities

beyond the scope of this Agreement in the area, the use of the subject area shall cease and the applicant shall return to the next regularly scheduled Town Council meeting to address said complaints.									
•No sooner than three (3) months from the date of certificate of occupancy, the Owner or Town can come back to the Town Council to determine if the seating is working and to address any issues.									
After the first and second seasons (December through April), the Owner and Operator shall return to the Town Council to review compliance with conditions imposed in this Agreement, which Town Council meeting shall take place during the months of either April or May of 2025 and April or May of 2026 (subject to deferral by Town Council to other months). If the [Name, Type of Use] is in compliance with the conditions of this Agreement described in this Article III, then Owner may at the Town Council compliance review meetings in 202 and/or 202 request [Additional seats, expanded hours of operation, etc.].									
[COMPLIANCE:]									
•The Town shall have the right to conduct inspections on the Buildings and Land on a periodic basis to ascertain compliance with this Agreement. Failure to allow an inspection by the Town will constitute a violation of this Agreement.									
•The Owner or operator of the [Name, Type of Use] shall provide an affidavit of compliance each year at the time of renewal of the business tax receipt.									
ARTICLE V VOLUNTARY AGREEMENT AND HOLD HARMLESS									
The agrees to be bound by the terms and conditions in this Agreement and waives any legal objection it might otherwise have to said terms and conditions or parts thereof.									
ARTICLE VI REMEDIES FOR VIOLATION									
1. Upon determination by the Director of Planning, Zoning and Building Department of a violation of any of the terms or conditions of this Agreement or any other provision in the Town Code of Ordinances, and upon notice in writing from the Town to the and the 's representative of said violation(s) and the date upon which said violations(s) shall be corrected, or 's successor or assigns shall pay to the TOWN a liquidated amount of \$2,000 per violation. Said liquidated amount shall accrue on a per day basis for each day a violation of this									

agreement exists. In addition, in the event a violation remains uncorrected beyond the date noticed for correction by the Director of the Planning, Zoning and Building Department, this Agreement may be reconsidered by the Town Council at a future meeting upon thirty days notification to the owner. The Town Council may, upon a finding of violation, alter this Agreement or rescind the approval of the use.

In the event ______ disputes the determination of the Director of Planning, Zoning and Building Department of the violation of the conditions of this Agreement, or in the event the _____ disputes any code violation, _____ may appeal the determination of the Director of the Planning, Zoning and Building Department to the Town Council, said appeal to be filed no later than fifteen (15) days following the written notice of violation.

2. The Town shall have all remedies available at law and equity in order to enforce the terms of this Agreement including but not limited to (a) the Town's code enforcement procedures; (b) all remedies otherwise offered in the Town's Code of Ordinances; and (c) injunction, specific performance, and any and all other equitable relief through the civil courts in and for Palm Beach County for the State of Florida. In the event the Town is required to seek injunctive relief, it shall not be required to post bond and it shall not be required to demonstrate irreparable harm or injury to secure an injunction to enforce the terms of this Agreement. Additionally, in the event of any breach, default, or non-performance of this Agreement, or any of its covenants, agreements, terms or conditions, the Town shall be entitled to recover its costs, expenses, and reasonable attorney's fees insofar as the Town prevails, either before or as a result of litigation, including appeals.

ARTICLE VII PROVISIONS TO RUN WITH THE [LAND, OWNER, TENANT]

	This	Agreement	shall	run with t	he [I	Land, Ow	mer, T	enant] a	nd shall	be	binding
upon	the _			[an	d sh	all termi	nate u	pon the	termina	ition	of the
			_ 's	business	tax	receipt	for	operation	on of	a	private
			, or	rescission	ı of	the App	oroval].	This A	Agreeme	nt s	shall be
record	ded by	the			in t	he Offici	al Reco	ords of F	Palm Be	ach	County,
Florid	la upor	full execut	ion by	the parties	here	to.					

ARTICLE VIII ENTIRE AGREEMENT

This Agreement represents the entire agreement between the parties as to its subject matter and it may not be amended except by written agreement executed by both parties.

ARTICLE IX EFFECTIVE DATE

The Effective Date of this Agreement shall be the day upon which this Agreement is executed by the last party to sign the Agreement.

ARTICLE X MISCELLANEOUS PROVISIONS

Wherever the word "laws" appears in this Agreement, it shall be deemed to include all ordinances, rules, and regulations as well as laws of the appropriate governmental authorities.

All references in this Agreement to times of a day are stated in terms of Eastern Standard Time, i.e., whichever of Eastern Standard Time or Eastern Daylight Time may be in effect at the time. The word "day" in this Agreement means any period beginning when the time of day is midnight and ending on the next later occasion when the time of day is midnight.

This Agreement may not be amended except by written instrument signed by all parties.

hereto.

Paragraph headings are inserted for convenience only and shall not be read to enlarge, construe, restrict or modify the provisions hereof. All references to numbered or lettered paragraphs, subparagraphs and exhibits refer (unless the context indicates otherwise) to paragraphs and subparagraphs of this Agreement and to exhibits attached hereto, which exhibits are by this reference made a part hereof.

In the event of the invalidity of any provision of this Agreement, same shall be deemed stricken from this Agreement shall continue in full force and effect as if such invalid provision were never a part hereof.

This Agreement shall be governed by and construed in accordance with the laws of the State of Florida.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above.

[Signatures, Notary, and Exhibits to follow]