

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 12, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Bob Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Approve the Award to Contract Unleaded and Diesel Fuel through the Southeast Florida Governmental Purchasing Cooperative Group to Port Consolidated in the Annual Amount of \$600,212 and Establishing a Project Budget of \$690,243 for FY24 - **Resolution No. 102 -2023**

DATE: August 25, 2023

STAFF RECOMMENDATION

Town staff recommends that Town Council approve the Award to Contract Unleaded and Diesel Fuel through the Southeast Florida Governmental Purchasing Cooperative Group to Port Consolidated in the Annual Amount of \$600,212 and Establishing a Project Budget of \$690,243.

GENERAL INFORMATION

The Town has historically purchased fuel through the Southeast Florida Governmental Purchasing Cooperative Group. The Southeast Florida Governmental Purchasing Cooperative Group negotiated best pricing and service delivery with Port Consolidated. All municipalities in Palm Beach County, Broward County and Miami-Dade County utilize this contract for unleaded and diesel fuel.

The requested funding amount is based on departmental budget submission and past usage.

PROCUREMENT AND CONTRACT BACKUP

Procurement and Contracts has verified satisfactory performance by Port Consolidated. In review of options to secure fuel, the Southeast Florida Governmental Purchasing Cooperative Group has negotiated the best pricing available to their customers.

FUNDING/FISCAL IMPACT

Funding for this award will be from departmental operating budgets for their respective fleet needs.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.