

# **TOWN OF PALM BEACH**

Information for Town Council Meeting on: September 12, 2023

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P.E., Director of Public Works

RE: Permission to Close North County Road from Wells Road to Miraflores Drive for Annual Tree Trimming

DATE: August 16, 2023

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## **STAFF RECOMMENDATION**

Town staff requests that the Town Council approve the road closure of North County Road for annual tree trimming maintenance and have the Town Manager, or his designee, be authorized to approve this closure in future years.

## **GENERAL INFORMATION**

This operation consists of Ficus tree maintenance, cutting, trimming and/or removal or installation of Ficus trees within the North County Road Canopy. This work is performed annually between the months of May 1<sup>st</sup> and November 1<sup>st</sup> (barring emergency work) and, historically, does not exceed an eight (8) hour workday. Additionally, maintenance trimming is performed per direction and guidance by the Town's Arborist, and a certified tree trimming vendor.

Prior to the start of this maintenance trimming, removal or replanting, Public Works supplies memorandum to the Engineering Department to be included in the weekly traffic disruption report which notifies the residents of the project and disruption. The vendor installs appropriate Temporary Traffic Control (TTC) providing alternate routes for vehicular travel.

Because this work occurs annually, staff is requesting that the Town Manager, or his designee, be authorized to approve this closure in the future without the need to return to the Town Council.

Staff requests permission for the annual closing of North County Road from Wells Road to Miraflores Drive between May 1<sup>st</sup> and November 1<sup>st</sup> to perform the tasks listed above.

## **FUNDING/FISCAL IMPACT**

Sufficient funds are available in the Public Works budget to complete this work.

cc: Jason Debrincat, P.E., Assistant Director of Public Works  
Bob Miracle, Director of Finance  
Patricia Strayer, P.E., Town Engineer  
Dean Mealy, Purchasing Manager