

TOWN OF PALM BEACH

Information for Town Council Meeting on: July 11, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA, Deputy Town Manager Finance and Administration

VIA: Paul Brazil, P.E., Director of Public Works

FROM: Dean Mealy II, CPPO, Town Purchasing Manager

RE: Requesting approval to award ITB 2023-44 Phipps Plaza Restoration to Sherlock Tree Company Inc in the amount of \$299,638.35 and establishing a project budget of \$315,000.00; **Resolution No. 085-2023**

DATE: June 29, 2023

STAFF RECOMMENDATION

Town staff recommends that Town Council approve the award ITB 2023-44 Phipps Plaza Restoration to Sherlock Tree Company Inc in the amount of \$299,638.35 and establishing a project budget of \$315,000.00.

GENERAL INFORMATION

Town Council on March 22, 2023 authorize the acceptance of the donation of \$300,000 and the proposed site plan for Phipps Plaza Park.

The Scope and Bid Set were designed and provided to Procurement by Environment Design Group. Town Procurement bid this project out on two occasions. Due to lack of responsive submittals for the first bid it was rebid. In response to the second solicitation, Town procurement received one response which was reviewed by the Procurement, Public Works and the Town's consultant, Environment Design Group, and found to be responsive and responsible.

Due diligence was conducted of the responsive bidder, and they were found to be satisfactory. The Town has used this vendor for other landscaping services over the past two years.

FUNDING/FISCAL IMPACT

All funding for this effort will be through the Carriage House Properties Partners, LLC.

USER DEPARTMENT REVIEW

This item has been reviewed by the Town Manager's Office and the Public Works Department and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.