

## Information for Town Council Meeting on July 11, 2023

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA, Deputy Town Manager

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution Approving the Award of a purchase order to Southern Sewer Equipment Sales Inc. for the purchase of a new Vac-Con Sewer Combination Cleaner truck in the amount of \$515,070.00 and establishing a project budget of \$517,000.00; Resolution No. 084-2023

DATE: 29 June 2023

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### **STAFF RECOMMENDATION**

Staff recommends Town Council approve the Award of a purchase order to Southern Sewer Equipment Sales Inc. for the purchase of a new Vac-Con Sewer Combination Cleaner truck in the amount of \$515,070.00 and establishing a project budget of \$517,000.00.

### **SUMMARY EXPLANATION/BACKGROUND**

During the 2024 budget review process with Public Works, the Town Manager and the Deputy Town Manager, a business decision was made to move forward with the purchase of Vac-Con Sewer Combination Cleaner truck.

It is scheduled to be replaced in FY24 as part of the Equipment Replacement Fund cycle. It was decided that purchase should be made within the FY23 budget period rather than the FY24 budget period due to unstable market conditions.

Town Procurement and Water Resource Division solicited three quotes and demonstrations from the limited pool of suppliers. Pricing was not the only criteria being considered in determining recommendation for award. Demonstrations were facilitated for each truck being proposed. The performance specifications also weighed heavily when considering the best value. The team determined that, while not the least expensive option, the Vac-Con Sewer Combination Cleaner was a better piece of equipment for the cost. Vac-Con provided the Town with a dealer discount of \$50,080.00.

The vehicle being replaced is used in the water resources program in Public Works for maintenance of the sewer and storm lines for the Town of Palm Beach. The vehicle being replaced is ten years old.

**FISCAL IMPACT/FUNDING SOURCE**

This purchase is being made utilizing funds from the Equipment Replacement Fund.

**USER DEPARTMENT CONCURRENCE**

The Public Works Department is in full concurrence with this recommendation.

**DUE DILIGENCE**

Due Diligence was conducted to determine vendor responsibility and that there are no performance and compliance issues.

**TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.