

# TOWN OF PALM BEACH

Information for Town Council Meeting on: July 11, 2023

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Approve a Purchase Order for 2023 Annual Physical Surveys to Applied Technology & Management, Inc. (ATM), **Resolution No. 083-2023**

DATE: June 20, 2023

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council approve Resolution No. 083-2023 approving a purchase order to Applied Technology & Management, Inc. (ATM), in the amount of \$177,470 and establishing a project budget of \$195,000 to complete the Town-wide Annual Physical Surveys.

## **GENERAL INFORMATION**

Physical monitoring of the Town's beaches is essential for coastal management. Physical monitoring provides engineers and regulators the necessary information to track the performance of previously constructed coastal projects and to design permissible storm protection and erosion control projects in the future.

The physical monitoring procedure includes surveying both above the water (topographic), and below the water (bathymetric). Each year the Town performs surveys starting from a given point on land with a known horizontal position and vertical elevation established by the Florida Department of Environmental Protection (FDEP). Horizontal and vertical data is collected from this given point, perpendicular to shore, and out to a specific depth offshore. Using this data, a cross section of each beach profile can be drawn which follows the movement of sand within the profile.

For the past fifteen (15) annual events, the Town has tasked an engineering consultant to provide a Town-wide analysis of physical monitoring surveys, comparing the newly collected data with the previously collected data. The analysis is compiled into a report that is provided to the Town. This "Sediment Budget" report assists the Town with keeping track of the sand currently within the coastal system of the Town limits.

During the Beach Management Agreement (BMA) process, FDEP and other BMA participants noticed the benefits of the “Sediment Budget” report. The monitoring program of the BMA shoreline was developed using the “Sediment Budget” report as a guide. This BMA monitoring program now includes the tasks previously performed for the “Sediment Budget” report and has slightly expanded the scope to meet the regional approach of the BMA.

The scope of work prepared by both ATM and Terraquatic, Inc. is sufficient to complete the fieldwork and the data reporting to prepare the required BMA annual “Sediment Budget” report and the annual BMA analysis. The 2023 physical monitoring scope includes a presentation to both the Shore Protection Board in January 2024 and the annual BMA meeting, at a date to be determined by FDEP later this calendar year.

### **FUNDING/FISCAL IMPACT**

Town Council approved the FY21 Coastal Management Program Budget which includes sufficient funds for all related tasks within ATM’s May 22, 2023, Annual Beach Physical Monitoring Proposal.

### **PROCUREMENT REVIEW**

This item has been reviewed by the Procurement and Contract Management Division and approved as recommended.

### **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.