

## Information for Town Council Meeting on June 13, 2023

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 069-2023, Awarding RFP 2023-36, Emergency Food Services to TooJays and GRL Investment Group LLC

DATE: 30 May 2023

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### **STAFF RECOMMENDATION**

Staff recommends the Town Council approve Resolution No. 069-2023, awarding RFP 2023-36, Emergency Food Services to TooJays and GRL Investment Group LLC.

### **SUMMARY EXPLANATION/BACKGROUND**

The existing contract for emergency food services was set to expire after being in place for five years. Procurement and Contract Management issued RFP 2023-36 requesting proposals from catering firms interested in assisting the Town in providing meals (breakfast, lunch, and dinner) for approximately 250 employees per day, which work in different shifts, for several days or for one to two weeks after a hurricane or other disaster.

The solicitation was broadcast to 182 firms of which four (4) responded to the solicitation. Of the four, two (2) were found to be non-responsive to the solicitation.

The selection committee for this RFP consisted of the following:

#### **Voting**

Major John Scanlan  
Gillian Barth  
Chief Sean Baker  
Alisa Cox

#### **Non-Voting**

Duke Basha - facilitator

Both short-listed firms were requested to bring samples of food that would be provided to field staff after a storm event for the selection committee to evaluate.

The selection committee made a recommendation to award both firms based on quality of food and the fact two firms provided better options based on conditions post storm.

## **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.