

Information for Town Council Meeting on June 13, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 076-2023, awarding a Purchase Order to Asset Works for Fueling Station Hardware and Software in the Amount of \$73,652.88 and Establishing a Project Budget in the Amount of \$80,000

DATE: 30 May 2023

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 076-2023, awarding a Purchase Order to Asset Works for Fueling Station Hardware and Software in the Amount of \$73,652.88 and Establishing a Project Budget in the Amount of \$80,000.

SUMMARY EXPLANATION/BACKGROUND

Currently Town vehicles stationed at the Public Works Facility obtain their fuel at the City of West Palm Beach fueling depot. All the vehicles are equipped with hardware that allows for accurate dispensing of fuel in addition to accurate record keeping.

The objective of moving forward with the same system that is used by the City of West Palm Beach is twofold, the first being redundancy for acquiring fuel. In the event of a failure on the island, the respective departments could fuel at the City of West Palm Beach and the second is for accurate record collection of fuel dispensing.

This quote is for installation of hardware of all Fire, Police and Recreation vehicles at this time and for the hardware and software at the Par 3 gas pumps.

When the North Fire Construction is completed, hardware and software will have to be installed on the pump.

Police, Fire and Recreation have obtained fuel at either the North Fire Station fuel island or at Par 3. Both fueling locations are not automated for accurate record keeping. With the construction at North Fire, the fueling station was decommissioned for the construction phase of the building. A temporary fueling station was located at Palmo.

FUNDING IMPACT/FUNDING SOURCE

The source of funding for this project will be the Equipment Replacement Fund.

USER DEPARTMENT CONCURRENCE

The Fire Department, the Police Department and the Recreation Department are in full concurrence with this recommendation.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.