

Information for Town Council Meeting on June 13, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 064-2023, approving a Purchase Order in the amount of \$64,350 to Kimley-Horn and Associates, Inc. for Construction Phase Services for the A-39 Wastewater Pump Station Structural Repairs

DATE: 30 May 2023

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 064-2023, approving a Purchase Order in the amount of \$64,350 to Kimley-Horn and Associates, Inc. for Construction Phase Services for the A-39 Wastewater Pump Station Structural Repairs.

SUMMARY EXPLANATION/BACKGROUND

Kimley-Horn and Associates, Inc. (KHA) is currently performing professional engineering services related to structural repairs at the A-39 Pump Station. The Town is currently expediting the structural repairs to be completed in FY2023 rather than FY2024. The Town has requested Kimley-Horn to provide construction phase services for the project. The project is expected to begin in July 2023 and have a duration of approximately four (4) months.

As part of Construction Phase Services, KHA will provide:

- Pre-Construction Services
- Progress Meetings
- Visits to Site and Observation of Construction
- Clarifications and Interpretations
- Shop Drawings and Samples
- Inspections and Tests
- Applications for Payment
- Recommendations with Respect to Defective Work
- Substantial Completion
- Final Notice of Acceptability of the Work

The A-39 Pump Station is located at 2171 S. Ocean Boulevard.

FUNDING IMPACT/FUNDING SOURCE

The source of funding for this project will be the Capital Improvement Program.

USER DEPARTMENT CONCURRENCE

The Public Works Department is in full concurrence with this recommendation.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.