

## Information for Town Council Meeting on April 3, 2023

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II CPPO Town Procurement and Contract Manager

RE: Resolution No. 026-2023 Awarding Construction Phase Services for the E-6 Pumpstation Improvements to Kimley-Horn and Associates, Inc. in the Amount of \$95,500 and Establishing a Project Budget of \$105,050, Resolution **No. 026-2023**

DATE: 22 March 2023

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### **STAFF RECOMMENDATION**

Staff recommends Town Council approve Resolution No. 026-2023, Awarding Construction Phase Services for the E-6 Pumpstation Improvements to Kimley-Horn and Associates, Inc. in the Amount of \$95,500 and Establishing a Project Budget of \$105,050.

### **SUMMARY EXPLANATION/BACKGROUND**

The Town has requested Kimley-Horn and Associates, Inc. (KHA) to provide construction phase services for the E-6 Pumpstation Improvement Project. KHA has recently completed the construction drawings and specifications for the E-6 Wastewater Pump Station Improvements.

Procurement and Contract Management Division has reviewed the proposal and finds the submittal in accordance with established guidelines and procedures. The proposal has been vetted by the Engineering Division of Public Works.

### **FUNDING IMPACT/FUNDING SOURCE**

The funding for this project is from the Capital Improvement Fund.

### **USER DEPARTMENT CONCURRENCE**

The Public Works Department is in full concurrence with this recommendation.

### **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.