

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 14, 2023

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Bob Miracle, Deputy Town Manager – Finance and Administration

Re: Budget Calendar for FY24 Budget Process

Date: January 20, 2023

STAFF RECOMMENDATION

Staff recommends that the Town Council approve the proposed FY24 budget calendar.

GENERAL INFORMATION

The attached budget calendar for FY24 includes all significant deadlines and meetings that are planned for the budget process. These include both State mandated actions (e.g. the special Town Council meeting in July and public hearings in September) and the Town's self-directed actions. Items requiring Town Council action are highlighted in blue and shown in red type on the calendar.

The dates for the public hearings in September are tentative and are subject to change based on the dates of the County and School Board public hearings. Significant dates during the budget process include:

- **July 13, 2023** – Town Council meeting to review Town staffs' proposed FY24 budget and Initial Resolutions Adopting Special Non-Ad Valorem Assessments.
- **September 12, 2023 at 5:01pm** – First public hearing on tentative budget and proposed tax rate.
- **September 21, 2023 at 5:01pm** – Second public hearing on budget and proposed tax rate.

Staff looks forward to working with the Mayor and Town Council on the FY24 budget.

Attachment

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cc: Department Directors

Carolyn Stone, Deputy Town Manager – Business Enterprise and Culture

John C. Randolph, Town Attorney