

TOWN OF PALM BEACH

Information for Town Council Meeting on: December 13, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Resolution No. 160-2022, Approving a Change Order to Resolution No. 91-2019, Landscaping Services to Batallan Enterprises Inc. DBA Property Works for Newly Acquired Services in FY23 in the Amount of \$324,405.90 for FY23 and FY24 for a Total Revised Authorization of \$2,223,865.90 Contingent Upon Satisfactory Service, Mutual Agreement and Budget Authorization– **Resolution No. 160-2022**

DATE: December 1, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 160-2022, approving a Change Order to Resolution No. 91-2019, Landscaping Services to Batallan Enterprises Inc. DBA Property Works for Newly Acquired Services in FY23 in the Amount of \$ \$324,405.90 for FY23 and FY24 for a Total Revised Authorization of \$2,223,865.90 Contingent Upon Satisfactory Service, Mutual Agreement and Budget Authorization.

GENERAL INFORMATION

The Town awarded ITB No. 2019-31 Landscape Maintenance to Batallan Enterprises Inc. DBA Property Works and Total Maintenance Building Services Inc.in October 2019 for various zones of services.

When the Town was notified that Total Building Maintenance Services Inc. had insurance deficiencies, I provided the firm with Stop Work Notice on June 1, 2022. In outreach to the firm, they were not able to address their insurance issues.

With the objective to maintain continuous services to the Town for zones that had been awarded to Total Building Maintenance Services Inc. we reached out to Batallan Enterprises Inc. DBA Property Works that originally participated in the bid to see if they were still interested in the zones that were awarded to Total Building Maintenance Services Inc. of which they were. They took over the work zones within a week of being requested and have been performing to the standards of the contract.

In addition to Batallan Enterprises Inc. DBA Property Works assuming the new zones, we added the Lake Drive Park and Town Hall Square to their portfolio.

Total Maintenance FY22 costs for Zone 3 were \$138,322.53 with and additional \$10,858.87 for Lake Drive Park Maintenance, while under construction.

Projected costs for Batallan Enterprises Inc. DBA Property Works to assume Zone 3 is \$178,656.57 with an additional \$41,600.00 for the new Lake Drive Park. The Maintenance for Town Hall Square has also been incorporated to this Resolution for a projected amount of \$53,141.00.

The need for these changes for FY23 and for FY24, including a contingency of 5%, is \$324,405.90, resulting in a new total resolution amount of \$2,223,865.90 for the five-year term of the contract.

FUNDING/FISCAL IMPACT

The requested funding will be from the Public Works Operating Budget.

USER DEPARTMENT CONCURRENCE

This item has been reviewed by Public Works and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.