

TOWN OF PALM BEACH

Information for Town Council Meeting on: December 13, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Resolution No. 157-2022, Approving the Award of Regions Security Services, Inc. in the Amount of \$133,000 for the Remainder of FY23 for the Town Marina and Establishing a Three-Year Contract Award Amount of \$526,308 based on Satisfactory Performance, Mutual Agreement and Budget Authorization – **Resolution No. 157-2022**

DATE: December 1, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 157-2022, approving the Award of Regions Security Services, Inc. in the Amount of \$133,000 for the Remainder of FY23 for the Town Marina and Establishing a Three-Year Contract Award Amount of \$526,308 based on Satisfactory Performance, Mutual Agreement and Budget Authorization.

GENERAL INFORMATION

In the fall of 2021, Procurement and Contract Management issued an RFP for Security Services for the Town Marina. The Selection Committee recommended Sunstates Security LLC as the awardee and the Town Council Awarded Resolution No. 126-2021 on October 12, 2021.

With the onset of the Covid Pandemic, the firm struggled with hiring and maintaining qualified staffing to support the requirements of the contract.

The dockmaster, Mike Horn documented every issue of guards not reporting or other contractual issues. Procurement and Mike Horn met with the Sunstates numerous times for corrective action plan summaries.

On November 8, 2022, I sent a Notice of Termination for Cause to Sunstates, with their final date of service of November 30, 2022.

A review of the original Selection Committee Scoring ranked Regions Security Services, Inc. as the second ranked firm. The Town met with Regions Executives to discuss their onboarding for a December 1, 2022, start date.

With the Notice of Termination to Sunstates with less than a month notice did not provide an opportunity to issue a new solicitation. Town staff will monitor the success of Regions Security as they begin providing services. In the event of issues, we will issue a new RFP Solicitation.

FUNDING/FISCAL IMPACT

This project will be funded from the Marina Fund.

USER DEPARTMENT CONCURRENCE

This item has been reviewed by Town Manager's Office and the Dockmaster and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.