

# TOWN OF PALM BEACH

Information for Town Council Meeting on: November 8, 2022

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Resolution Approving the Award of a Contract and a Purchase Order with Health Fitness Corporation in the Amount of \$207,413 – **Resolution No. 147-2022**

DATE: October 26, 2022

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council Approve Resolution No. 147-2022, Approving the Award of a Contract and a Purchase Order with Health Fitness Corporation in the Amount of \$207,413.

## **GENERAL INFORMATION**

Town Procurement and Contract Management issued RFP No. 2020-01 for Mandel Recreation Center Fitness Center and Wellness Program Contractor in October 2019 for a three-year term. Health Fitness Corporation was awarded the RFP by Resolution No. 153-2019.

The new contract period will be from March 1, 2023, to February 28, 2024. Health Fitness Corporation submitted updated pricing for the new contract period that represented an 8.9% increase which was reflective of the CPI. The new contract will include access to a new POS system.

The firm has performed with outstanding results and has been an excellent partner with the Town.

## **FUNDING/FISCAL IMPACT**

Funding for the project will be from the Recreation Program Budget.

## **USER DEPARTMENT CONCURRENCE**

This item has been reviewed by the Recreation Department and is approved as recommended.

## **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.