

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 8, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Resolution No. 142-2022, A Resolution Approving a Purchase Order to Kimley-Horn and Associates, Inc. in the Amount of \$18,735 and Establishing a Project Budget of \$22,482 for Town-wide Undergrounding of Utilities Program, Phase 4 North and Phase 2 South Easement Abandonment – **Resolution No. 142-2022**

DATE: October 26, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council Approve Resolution No. 142-2022, Approving a Purchase Order to Kimley-Horn and Associates, Inc. in the Amount of \$18,735 and Establishing a Project Budget of \$22,482 for Town-wide Undergrounding of Utilities Program, Phase 4 North and Phase 2 South Easement Abandonment.

GENERAL INFORMATION

The Town has converted the Phase 4 North and the Phase 2 South area of the Town-wide undergrounding program from overhead to underground utilities. The existing overhead system will soon be removed from the platted easements. This will leave many properties with all, or portions, of the platted easements with no utilities present. For those locations where the property owner has provided a utility easement for the undergrounding program and where the platted easements are no longer required, the Town desires to perform an abandonment process to remove these easements from the affected properties.

The Town has requested that Kimley-Horn develop the required legal sketches and descriptions of these easements, or portions thereof, for use in the abandonment process.

FUNDING/FISCAL IMPACT

Funding for the project will be from Underground Utility Fund.

USER DEPARTMENT CONCURRENCE

This item has been reviewed by the Public Works Department and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.