

TOWN OF PALM BEACH

Information for Town Council Meeting on: October 13, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Resolution Approving a Change Order to Kimley-Horn and Associates Inc. in the Amount of \$9,800 to Purchase Order No. 220509 for a Total Amount of \$74,700 for Site Civil Plan Review Assistance – **Resolution No. 133-2022**

DATE: September 29, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 133-2022, Approving a Change Order to Kimley-Horn and Associates Inc. in the Amount of \$9,800 to Purchase Order No. 220509 for a Total Amount of \$74,700 for Site Civil Plan Review Assistance.

GENERAL INFORMATION

The purchase order issued to Kimley-Horn and Associates Inc. to support PZB site civil plan review assistance requires a change order in the amount of \$9,800. The newly requested amount exceeds the Town Manager's Award Authority.

FUNDING/FISCAL IMPACT

Funding for this program is from the Building Fund.

USER DEPARTMENT CONCURRENCE

This item has been reviewed by the PZB Department and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.