

Application for Service

Profile

Katherine

First Name

"KT"

Middle Initial

Catlin

Last Name

266 Fairview Road

Home Address

Suite or Apt

Palm Beach

City

FL

State

33481

Postal Code

kcatlin@hotmail.com

Email Address

Home: (561) 842-7084

Primary Phone

Home: (908) 229-9151

Alternate Phone

Question applies to multiple boards**I am a registered voter in the Town of Palm Beach (Initial below)**

KTC

Question applies to multiple boards

Appointment to the Architectural Commission (ARCOM), Landmarks Preservation Commission, Planning and Zoning Commission, Recreation Advisory Commission, & Underground Utilities Task Force (UUTF) requires the applicant to be a registered voter in the Town of Palm Beach. Please attach a copy of BOTH SIDES of your Voter Registration card with your application. Failure to provide the required copy of the voter registration card shall be grounds for rejection of the application.

Question applies to multiple boards**I am a resident of the Town of Palm Beach (Initial below)**

yes

Question applies to multiple boards

Please attach proof of Town of Palm Beach residency. Failure to attach proof of residency shall be grounds to reject your application. Proof of residency shall be either a copy of your Florida's Driver's License matching the address of your residence as shown on this application, a copy of a utility bill in your name at the residence address shown on this application, or by providing an original, fully executed and notarized Declaration of Domicile with this application.

Question applies to multiple boards[VERIFIED - KMC](#)

Please upload proof of residency

Question applies to multiple boards

Upload a Voter Registration Card (Front)

Upload a Voter Registration Card (Back)

Which Boards would you like to apply for?

Planning and Zoning Commission: Submitted

In what area of town do you live?

☒ North

Interests/Experience

Question applies to Planning and Zoning Commission

Why are you interested in serving on the Planning and Zoning Commission?

I believe with my background I will provide insight/opinions/even questions that will make a difference.

Question applies to Architectural Review Commission (ARCOM)

Why are you interested in serving on the Architectural Commission?

I have been an alternate member for 5 years and am interested in continuing to server the Town of Palm Beach and it's residents as a full voting member. Committees, Councils and Commissions where volunteers from the community serve are critical to the culture & beauty of Palm Beach.

Question applies to Planning and Zoning Commission

Why are you interested in serving on the Landmarks Preservation Commission?

I have not applied specifically for Landmarks - I might consider it and it is only my questioning of my own knowledge of historic homes and buildings that holds me back here...I am a fast learner and no doubt could mange and I believe there are probably may more qualified than I for LPC

Question applies to Code Enforcement Board

Why are you interested in serving on the Code Enforcement Board?

I believe my extensive background as put forth in my resume will bring a broad and unique perspective to the board. Many residents have come to me expressing frustration with Code Enforcement in Town. It has been my personal belief that the best way to have a positive impact on anything is to get involved.

Question applies to Architectural Review Commission (ARCOM)

How many meetings of the Architectural Commission have you attended in the last year?

Question applies to Code Enforcement Board

How many meetings of the Code Enforcement Board have you attended in the last year?

0

Question applies to Planning and Zoning Commission

How many meetings of the Planning and Zoning Committee have you attended in the last year?

0

Question applies to Planning and Zoning Commission

Are you willing and available to attend meetings of the Planning and Zoning Commission as described below? Please select all that apply. *

- ☒ Meetings which last a full day (9:30 a.m. to 5:00 p.m., or even later)?
- ☒ Meetings on consecutive dates?
- ☒ Meetings which might be scheduled for multiple dates within the same month
- ☒ Meetings scheduled year-round

Please indicate if there are any periods of time for which you will be unavailable for meetings.

I do travel several times a year for work. These national meetings I am not able to change obviously however, I am in control of my everyday schedule. I have demonstrated my ability and willingness to attend meeting with my attendance record on ARCOM. I may have missed 2 in the 5 years I served.

Question applies to multiple boards

If you have served on any boards/commissions/committees in the Town of Palm Beach or elsewhere, please list them and include details such as length of service, attendance record, etc.

ARCOM 5 years - termed out as an Alt

Question applies to Code Enforcement Board

Do you have any personal experience with the Code Enforcement Board in the Town of Palm Beach or other jurisdictions? (Please explain)

no

Question applies to Architectural Review Commission (ARCOM)

Do you have any personal experience with requesting approvals from the Town's Architectural Commission? (Please explain)

I do not have experience requesting approvals however I have served as an alternate on the commission for 5 years

Do you have any experience in requesting comprehensive plan amendments or zoning approvals from the Town of Palm Beach or other jurisdictions? (Please explain.)

No however I have served on ARCOM and have experience with County as it relates to the construction industry. I have also appeared on occasion in front of planning boards (in NJ). I have 33 years in the Residential Construction and Real Estate field and have touched if even briefly on most aspects. I have also taught Urban Development for NAR in NJ. for the Graduate Realtors Institute. Realtors were the primary participants and the course was an advanced course taken by both agents looking to grow their knowledge and individuals seeking their Brokers License

Are you a member of any of the following organizations? (Check all that apply)

- ☒ Palm Beach Civic Association
- ☒ Preservation Foundation of Palm Beach

Present Occupation

EO Gold Coast Builders Assoc.

No. of years

3.5

Past occupation(s)

I have been in the workforce for over 50 years. Starting as an executive in the retail industry I was in the buying line for such noted companies as Hahne's Department Store, Bamberger's, Stern's and JW Rhodes. I moved from the merchandising side of the business to operations and training. I left retail and went to work as a sales associate for Schlott Realtors in 1989. I have over 30 year Real Estate sales/training and management for many of the top companies, Weichert, Re Max and Coldwell Banker and Century 21. My specialty has always been new construction. I have remained an active participant in the Housing Industry. Currently I am the Executive Officer for Gold Coast Builders Association and sit on the National Association of Home Builders, Remodeler's Council Board of Trustees.

No. of years

37+

Please provide details regarding your educational background:

Fairleigh Dickinson University; Madison, NJ, BA 1974 Licensed NJ Real Estate Broker 1994 Institute of Residential Marketing (MIRM Candidate) Certified New Homes Sales Professional 1994 Certified New Homes Marketing Professional 2001 Certified Luxury Home Marketing Specialist 2004 Graduate Realtor Institute (GRI) 1994 Landmark Education Introduction Leader 2008 Continuing Education Over 300 hours

Question applies to Architectural Review Commission (ARCOM),Underground Utilities Task Force (UUTF)

**Do you have a degree in, or have you taken courses in, any of the following fields of study:
(Check as many as are applicable) ***

- ☒ Architecture
- ☒ Landscape Architecture/Design
- ☒ Architectural History
- ☒ History
- ☒ Design
- ☒ Building Construction

Question applies to Landmarks Preservation Commission,Code Enforcement Board

**Do you have a degree in, or have you taken courses in, any of the following fields of study:
(Check as many as are applicable) ***

- ☒ Architecture
- ☒ Law
- ☒ Building Construction

Question applies to Planning and Zoning Commission

**Do you have a degree in, or have you taken courses in, any of the following fields of study:
(Check as many as are applicable) ***

- ☒ Architecture
- ☒ Law
- ☒ Urban and Regional Planning
- ☒ Building Construction and/or Development
- ☒ Geography

Question applies to Architectural Review Commission (ARCOM)

Are you currently a Registered Architect in the State of Florida?

☐ Yes ☒ No

Question applies to Architectural Review Commission (ARCOM)

Are you currently a Registered Architect in another state?

☐ Yes ☒ No

Question applies to Architectural Review Commission (ARCOM)

If So, in which state are you currently registered?

[Exec_Resume.docx](#)

Upload a Resume

Have you ever been convicted or pled guilty or nolo contendere to a crime other than minor traffic violations?

☐ Yes ☒ No

If you are currently serving on a Town board, commission, or committee, please identify in the space below and check the "I Agree" box indicating that you will resign from that position if you are appointed to the position you are seeking in this application.

I agree that I will resign from the board, commission, or committee if I am appointed to the position I am seeking in this application.

☒ I Agree

Question applies to Architectural Review Commission (ARCOM)

Why do you feel you are qualified to serve on the Town's Architectural Commission?

I have an extensive background in "Housing/Building/Real Estate" that allows me to objectively review the projects presented. I am also a Full Time resident and am the 3rd generation of my family to call Palm Beach Home. Having served for 5 years and have demonstrated my ability to work in a professional manner with both the applicants and my fellow commissioners. I am diligent in my preparation and I believe fair in my evaluations. I firmly believe it is important to preserve the ambiance, culture and beauty of our town and I fully understand that additions/renovations/restorations and new construction are always going to occur. It has been a privilege to work with all involved to strike a balance that works to enhance the beauty of our town while protecting its history.

Question applies to Code Enforcement Board

Why do you feel you are qualified to serve on the Town's Code Enforcement Board?

My diverse background has trained me to review , understand, assess and make critical decisions. These are all skills that will play well on Code Enforcement. I am known to be someone who treats everyone equally and endeavors to move conversations forward in a positive manner. These are all qualities that will contribute to the board.

Question applies to Planning and Zoning Commission

Why do you feel that you are qualified to serve on the Town's Planning and Zoning Commission?

I have a very extensive understanding of the construction/housing industry. I'm a resident and acutely aware of the challenges of the island and the delicate balance we deal with as a barrier island. I am not anti growth and believe it needs to be done in a manner that preserves the beauty of the town. That is accomplished by careful evaluation of the way we use our land. There is a balance to be struck between growth and preservation. No matter where one stands unless we properly plan and zone for our future we will continually be faced with requests for Variance etc. Not that those requests will go away completely. I get that and have the ability to understand the process, I have taught urban Development courses and know how critical planning for the future and making needed adjustments is.

Question applies to multiple boards

In the event you are applying to be a Regular Member and you are not successful, will you accept appointment as an Alternate Member should the Town Council wish to appoint you as an Alternate Member?

☒ Yes ☐ No

To enable Town Council to consider potential conflicts of interest, please list the family members who live and/or work in the Town of Palm Beach, including your spouse, parents, siblings or children.

Ralph & Blanche Del Deo - retired and live on Fairview, parents Dr Campazzi - Campazzi Concierge Medical Practice, brother-in -law

Demographics

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

Physically Disabled

☐ Yes ☒ No

I hereby certify that I have read the sections of the Town Code of Ordinances for the particular board/commission/committee that I have selected above and have noted the description of the board/commission/committee and its members' duties, and further I have read the regulations concerning absences and conflicts of interests. I certify the information given by me is true and complete to the best of my knowledge and belief. I understand that any falsification of material facts will be grounds for rejection of this application of dismissal after appointment.

☒ I Agree

Question applies to Architectural Review Commission (ARCOM)

Please provide a copy of BOTH SIDES of your Palm Beach County Voter Registration card, which shows your Town of Palm Beach address, with your application.

Please note that the Board/Commission applications will expire on December 15 of each year.

ARCHITECTURAL COMMISSION (ARCOM)

ARCOM reviews and approves modifications to any existing structures visible from public rights-of-way, new construction, and landscaping. The seven regular members and three alternate members are Town registered voters appointed by the Town Council. Regular members are appointed for three-year terms and no member may serve more than two consecutive terms. Members are appointed on the basis of experience in art, architecture, community planning, land development, real estate, landscape architecture, or other relevant business, profession, or civic interest. At least two members, but not more than three members, shall be registered architects in the state. In the event there are, in the discretion of the town council, no bona fide applications who are registered architects in the State of Florida, the town may solicit and appoint architects registered outside the State of Florida to fill one of the architect seats.

Question applies to Code Enforcement Board

Please attach proof of residency (as listed above) with this application.

Please note that Board/Commission applications will expire on December 15 of each year.

CODE ENFORCEMENT BOARD

Hears cases involving violations of the Town Code and ordinances and imposes administrative fines and other noncriminal penalties where a pending or repeated violation exists. Members must be residents and are appointed by Town Council on the basis of experience or interest in the fields of zoning and building control. The Board includes, whenever possible, an architect, business person, engineer, general contractor, realtor, subcontractor, general member, or person with experience in the field of public health. In addition, the Town Council may appoint two alternate members for the purpose of serving in the absence of any of the board members. Members (and alternate members) shall be appointed for terms of three years. A member of the code enforcement board shall not be appointed for more than two consecutive three-year terms, but shall be eligible for reappointment upon the lapse of nine months after the expiration of the member's second consecutive three-year term.

Question applies to Planning and Zoning Commission

Please provide a copy of BOTH SIDES of your Palm Beach County Voter Registration card, which shows your Town of Palm Beach address, with your application.

Please note that Commission applications will expire on December 15 of each year.

PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission acts in an advisory capacity to the Town Council in all matters relating to municipal planning and development. The Commission is required to follow the concepts and contents of the Town's comprehensive land use plan in all planning, zoning and development related deliberations and decisions. The Commission shall also have such powers and duties as may be prescribed by Ordinance. The members of the Commission must be registered voters in the Town of Palm Beach. The seven regular members serve for terms of three years. Three alternate members of the Zoning Commission may be appointed by the Town Council who serve when called upon by the Chair of the Commission in the absence of any regular member.

KATHERINE (K.T.) CATLIN GRI, CSP, CMP, CLHMS

265 Fairview Rd, Palm Beach Florida 333480
Mobile (908) 229-9150

SALES & MARKETING EXECUTIVE

Results driven sales and marketing executive, consistently successful in the design and execution of strategic business plans, and initiatives that exceed projected profitability goals and successfully gain the competitive market advantage. A true ground zero strategist consistent in identifying “gaps” in the product, market and serviceability chain -- and devising innovative approaches to improve pricing, sales, processes and performance -- that directly impact customer satisfactions levels and bottom-line profitability goals.

AREAS OF EXPERTISE • QUALIFICATIONS • ACHIEVEMENTS

Revenue Generation / Profit & Loss	Target Market / Market Trends	Traffic / Lead Generation
Budgets, Capital & Operating Expense	Demographics / Focus Groups	Sales Recruitment & Staffing
Cost Avoidance / Cost Containment	Competitive Product/Market Analysis	Training & Professional Development
Product & Pricing Strategies	Market Penetration / Absorption Rate	Team Building / Leadership

Former Instructor With NJ Association of Realtors. Facilitate Classroom Training For The Graduate Realtor Institute, Former Instructor/Moderator For the Local and National Association Of Home Builder's New Homes Sales Professional Certification Program, And A Series Of Core Selling Programs

Numerous Industry And Corporate Awards For Excellence In Training And Sales Management Including Multi Million Dollar Club Award, Million Dollar Club Award, President's Circle And Sales Director Of The Year

PROFESSIONAL EXPERIENCE

EO at Gold Coast Builders Association of FL

2019 - Present

The Gold Coast Builders Association of FL is a local professional trade organization affiliated with the Florida Home Builders Association (FHBA) and the National Association of Home Builders (NAHB). Responsibilities included running of the daily operations, coordination and involvement with state and national offices, coordination of advocacy efforts at the local level, development and delivery of educational programs, and events, budgeting, fund raising and among other varied duties.

Owner KT Consulting & Associates LLC. Palm Beach FL. 2018 to Present

KT consulting and Associates, LLC specializes in marketing strategies, solutions and consultations for Housing Professionals and Property Owners. We create marketing teams and plans for properties not yet on the market, review and identify alternatives to current marketing plans. Properly marketed properties historically sell faster for more money and lower carrying costs.

Professional Experience Continued....

Broker Associate

2017 – Present

Paragano Real Estate Management Inc, Short Hills NJ

Paragano Real Estate Management, Inc. is a family owned and operated Real Estate development, investment and property Management Company, specializing in custom new homes, self-storage facilities, commercial property management, leasing and construction, including the development of over 450 custom built homes, multi-family properties and over one million square feet of office, industrial and retail space, purchased, managed and/or renovated.

Director Sales & Marketing

Sales Manager, Licensed Real Estate Broker

1989 – 2002

Weichert Realtors; Chester, NJ (1996-2002)
Coldwell Banker Schlott Realtors; Pluckemin, NJ (1989-1996)

Exceptional entrepreneurial leadership style successful driving revenue growth through strategic business and market planning, innovative and competitive talent acquisition and comprehensive training, development and team building strategies. Recognized as an industry top performer and leading corporate Sales Director – expert managing pre-construction start-ups, initial and on-going marketing programs, business management and business/customer relationship management for multiple residential communities.

Credited with proactive internal communications leadership efforts, sales and organizational program development, aggressive contract/proposal negotiations and a solid customer solution orientation. Individual productivity exceeds

\$7 million year over year with direct impact and accountability for \$30 million of completed business transactions over the past 24 months.

- Partnered with relatively new builder to develop target specific sales and marketing plan to aggressively penetrate new market in a highly competitive demographic. Award winning campaign earned numerous industry accolades and brand recognition for the builder; improved sales pace 100%, drove transactional value up 93% and value added revenues grew 230%.
- Initiated and developed the Home Sale Contingency Program to assist customers in the liquidation of their current properties. Program resulted in \$50,000 revenue in the first 12 months.
- Collaborated with the executive committee throughout a needs assessment and performance improvement strategy, and successfully championed the design and implementation of the Broker Outreach Program to provide marketing support to key builders targeting high profile realtors, and which became the basis for the New Homes and Lands marketing program incorporated region wide.
- Successful execution of the Broker Outreach Program combined with a formal region wide sales training initiative resulted in the total reorganization of the division from a purely sales operation into a fully integrated sales and marketing support division.
- Earned 20+ Sales and Management Awards During This Period Including:
Million Dollar Club Gold Level; Multi-Million Dollar Circle Award; Ambassador's Club;
President's Circle; Industry Sales & Marketing Awards; National Membership Recruitment;
Special Achievement Awards and Sales Director of the Year

Retail Operations & Merchandising

1972 – 1999

Additional Work Experience

Prior to entering Real Estate worked for several large retailers including Hahne's, Sterns & Bamberger's/Macy's. Positions included Visual merchandising, Advertising, Senior Level Store Line Management, Merchandise Buyer numerous classifications, Controller's division Store Auditor & Trainer and Controller for Macy's Menlo Park Branch Store.

LOCAL / CIVIC / INDUSTRY ACHIEVEMENTS

Alternate Member Town of Palm Beach Architectural Review Commission 2017 - Present

NAHB Remodelers Council Board of Trustees 2021 - Present

NAHB Custom Home Committee Board 2019 - 2020

Chairperson for NAHB/NSMC Sales and Marketing Ideas Magazine with a distribution to over 17,000 industry professionals. Took magazine from staple to perfect bound in 1 year resulting in increased advertising revenue and distribution.

Judge for Greater Atlanta Home Builders Industry Professionalism Awards categories included Personal Achievement, Remodeling and Product Evaluation.

EDUCATION & CERTIFICATIONS

Fairleigh Dickinson University; Madison, N.J. Bachelor of Arts – Fine Arts
Licensed NJ Real Estate Broker
Institute of Residential Marketing (MIRM Candidate)
Certified New Homes Sales Professional
Certified New Homes Marketing Professional
Certified Luxury Home Marketing Specialist (CLHMS)

Extensive Local, State & National Trade Affiliations – Sample Listings Includes:

Hunterdon Somerset, NJ State and National Boards of Realtors; (HSAR), (NJAR), (NAR)
Past member Legislative Committee, RPAC Committee, Elected Board of Trustees

Community, State and National Home Builders Associations; (CBA), (NJBA), (NAHB)
Board of Trustees (CBA PAC); Board of Directors (NJBA),
Past Member Public Relations Committee (NJBA); Sales and Marketing Council (CBA-SMC)
and National Sales & Marketing Council (NSMC), Past Publications Committee Chairperson (NSMC)

Professional Developments And Continuing Education
Includes 3 State And 2 National Conventions Annually
Details Provided Upon Request

KATHERINE (K.T.) CATLIN

265 Fairview Rd, Palm Beach Florida 333480
Residence/Business/Mobile (908) 229-9150

EDUCATION & CERTIFICATIONS

Fairleigh Dickinson University; Madison, NJ, BA 1974
Licensed NJ Real Estate Broker 1994
Institute of Residential Marketing (MIRM Candidate)
Certified New Homes Sales Professional 1994
Certified New Homes Marketing Professional 2001
Certified Luxury Home Marketing Specialist 2004
Graduate Realtor Institute (GRI) 1994
Landmark Education Introduction Leader 2008

Continuing Education Over 300 hours

LOCAL, STATE & NATIONAL TRADE AFFILIATIONS

Local Associations:

Hunterdon Somerset Association of Realtors (HSAR)
Community Builder's Association (CBA)
Sales & Marketing Council (CBA)

State Associations:

New Jersey Association of Realtor (NJAR)
New Jersey Builders Association (NJBA)

National Associations:

National Association of Realtors (NAR)
National Association of Home Builders (NAHB)
National Sale & Marketing Council (NSMC)
Institute for Luxury Home Marketing (CLHM)

Committees:

NJBA Legislative Committee 2011
NCJAR Board of Trustees 2003 - 2005
NCJAR PAC committee member 2001- 2002
NCJAR PAC Chairperson 2003- 2005
NCJAR Legislative committee member 2001-2004
GRI Instructor 1995 – 1996
NJBA Board of Trustees 2006
CSP Instructor 1995 - 2004
CBA PAC Board of Trustees 1993 – Present
NAHB/NSMC Publications Committee 2002 –2004
NAHB/NSMC Publications Committee Chairperson 2003
NAHB/NSMC Membership / Local Council Committee 2002

NJBA PR Committee 2000 – 2004
NJBA Sales & Marketing Committee 1993-96, 2002
NJBA Associate Committee 1993 – 1999
NJBA PAC Auction Committee 2000 - 2006
Musconetcong Watershed 1998 - 2001
Membership Committee Somerset County Board of Realtors (SCBR) 1994
Chairperson and Instructor SCBR Orientation Committee 1994 -1996
Committee (SCBR) 1993
Associate Vice President CBA 1993 & 1994
CBA Tradeshow Chairperson 1998, 2001
CBA PAC Auction Chairperson 1996 & 1999
Chair Person CBA Sales & Marketing Council 1994, 2002

Visionary & Strategic Planning

AWARDS

NSMC National Membership Recruitment Certificate of Achievement 2001
CBA Membership Recruitment Award 2000
CBA Associate Appreciation Award 2000, 2001
CBA Sales Director of the Year 1998
CBA Special Achievement in New Home Sale 1997
CBA Kathy Hughes Memorial Award, 1995
CBA Million Dollar Sales Club 1993-2001
NJBA Million Dollar Sales Club 1995 - 2001
NJBA Chairman's Award PR Committee 2001
NJBA Associate Hall of Fame 2002
NJAR Million Dollar Sales Club 1992 – 95, 1997 – 2002
NJAR Distinguished Sales Club
Weichert Ambassador Club 1999 – 2001
Weichert Realtors Marketing Club, 1996
Weichert Realtors Sales & Marketing Club, 1997- 2001
Coldwell Banker Million-Dollar Club, 1989-1991
Coldwell Banker Multi-Million Dollar Club, 1992
Coldwell Banker Presidents Circle, 1993
Coldwell Banker New Homes Special Achievement Award 1992 &1993