

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Resolution Approving a Purchase Order to Electronic Data Collection CRP in the Amount of \$48,775 and Establishing a Three-Year Award in the Amount of \$160,000 Contingent Upon Satisfactory Performance, Mutual Agreement and Budget Authorization - **Resolution No. -120-2022**

DATE: August 25, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council Approve Resolution No. 120-2022, Approving a Purchase Order to Electronic Data Collection CRP in the Amount of \$48,775 and Establishing a Three-Year Award in the Amount of \$160,000 Contingent Upon Satisfactory Performance, Mutual Agreement and Budget Authorization.

GENERAL INFORMATION

The Town has utilized Electronic Data Collection CRP to support the Town's Parking Ticket Management Software since 2013. The Town has not experienced any issues with the vendor. The vendor is considered as a Sole Source.

The IT Department and Procurement recommend a three-year award contingent upon satisfactory performance and budget authorization.

FUNDING/FISCAL IMPACT

Funding for this program is from the IT Operational Budget.

USER DEPARTMENT CONCURRENCE

This item has been reviewed by the IT Department and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.