

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Resolution Approving the Award of ITB No. 2022-20, Par 3 Clubhouse Restroom Renovation to Hedrick Brothers Construction Company - **Resolution No. 121-2022**

DATE: September 7, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 121-2022, approving the award of ITB No. 2022-20, Par 3 Clubhouse Restroom Renovation to Hedrick Brothers Construction Company in the amount of \$151,453 and establishing a project budget of \$166,500.

Staff is also recommending the approval of an allocation from the Par 3 Golf Fund contingency in the amount of \$100,000 and the balance from the Capital Accounts in the Par 3 Fund.

GENERAL INFORMATION

The Recreation Department made a business decision to renovate the men's and women's restroom at Par 3 Golf that have seen extensive wear over the years.

Procurement and Contract Management issued an ITB for the renovation of the restrooms. The ITB solicitation was bid out to 253 firms. Procurement and Contract Management had two pre-bid site meetings. Four firms participated in the site visits. The Town only received two bids. The apparent low bid was found non-responsive and non-responsible to the solicitation.

It was recommended that we move forward with Hedrick Brothers Construction Company. The firm was found to be responsive and responsible to the bid solicitation.

On September 7, 2022, a meeting was held with Gene Parker and Chaitanya Banthia from Hedrick Brothers and Mark Bresnahan, Recreation Director to review the bid submittal and address final product selections, product availability and time schedule.

The renovation will consist of, but not be limited to, vanities, sinks, tile floor, tile walls, backsplashes, lighting, ceiling tiles, partitions, wallpaper, soap and paper dispensers, storage, and fixtures with manufacture warranties.

FUNDING/FISCAL IMPACT

Funding for this project will be paid from the Par 3 Golf Course Fund Contingency in the amount of \$100,000 and the balance from the Capital Accounts within the Par 3 Golf Course Fund.

USER DEPARTMENT CONCURRENCE

This item has been reviewed by the Recreation Department and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.