

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2022

To: Mayor and Town Council

From: Kirk W. Blouin, Town Manager

Re: Adoption of the 2023 Town Council Meeting Schedule

Date: September 1, 2022

STAFF RECOMMENDATION

Staff recommends the Town Council adopt the proposed 2023 meeting schedule below, along with any other modifications that may be acceptable to the majority.

GENERAL INFORMATION

Staff requests Town Council approve the following 2023 Town Council meeting schedule below:

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| January 10 and 11 | July 11, 12 and 13 (Budget workshop) |
| February 14 and 15 | August 8 and 9 |
| March 7 and 8 ⁽¹⁾ March 14 and 15 (if no municipal election) | September 12 ⁽³⁾ , 13 and 21 ⁽⁴⁾ |
| April 3 and 4 ⁽²⁾ | October 10 and 11 |
| May 9 and 10 | November 14 and 15 |
| June 13 and 14 | December 12 and 13 |

- (1) Staff recommends scheduling the March Town Council meetings on Tuesday, March 7, 2023 and Wednesday, March 8, 2023 due to the Town's general election occurring on Tuesday, March 14, 2023 from 7:00 a.m. to 7:00 p.m. The swearing-in of newly elected official(s) and adoption of the certified election results will take place at the regular Town Council meeting immediately following the Town election.
- (2) Staff recommends scheduling the April Town Council meetings on Monday, April 3 and Tuesday, April 4, 2023, due to Passover beginning at sundown on Wednesday, April 5 until April 13, 2023; Friday, April 7, 2023 is Good Friday; and Sunday, April 9, 2023 is Easter Sunday.
- (3) The first public hearing for the budget will follow the regular meeting at 5:01 p.m.
- (4) The second public hearing for the budget will be held at 5:01 p.m.

The six (6) Jewish holidays listed below are dates that should be avoided when scheduling public meetings.

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| Purim | Monday, March 6 and Tuesday, March 7, 2023 |
| Passover | Wednesday, April 5 (sundown) to Thursday, April 13, 2023 |
| Shavuot | Thursday, May 25 to Friday, May 26, 2023 |
| Rosh Hashanah | Friday, September 15, 2023 |
| Yom Kippur | Monday, September 25, 2023 |
| Sukkot | Friday, September 29, 2023 |

Board/Commission liaisons should work to reschedule any meetings that conflicts with the above noted holidays.

KWB:JS:pgg

cc: Department Directors
John C. Randolph, Town Attorney