

# TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2022

---

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Resolution Approving a Purchase Order to Government Jobs Inc. d/b/a NEOGOV in the Annual Amount of \$80,000 and Establishing a Three-Year Contract Award of \$240,000 Contingent Upon Satisfactory Vendor Performance, Mutual Agreement and Budget Authorization- **Resolution No. 116-2022**

DATE: August 25, 2022

---

## **STAFF RECOMMENDATION**

Town staff recommends that Town Council Approve Resolution No. 116-2022, Approving a Purchase Order to Government Jobs Inc. d/b/a NEOGOV in the Annual Amount of \$80,000 and Establishing a Three-Year Contract Award of \$240,000 Contingent Upon Satisfactory Vendor Performance, Mutual Agreement and Budget Authorization.

## **GENERAL INFORMATION**

People and Culture engage NEOGOV to provide recruiting, employee on-boarding, centralized training compliance, electronic forms and workflows and performance evaluations.

The Town has not experienced any issues with the vendor.

The IT Department and Procurement recommend a three-year award contingent upon satisfactory performance and budget authorization.

## **FUNDING/FISCAL IMPACT**

Funding for this program is from the IT Operational Budget.

## **USER DEPARTMENT CONCURRENCE**

This item has been reviewed by the IT Department and is approved as recommended.

## **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.