

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Resolution Approving the Award of ITB No. 2022-19, Street Sweeping and Bike Trail Sweeping to Bright Star Property Maintenance Services in the Annual Amount of \$97,160 and Establishing a Five-Year Award in the amount of \$534,590, Based on Satisfactory Performance, Mutual Agreement and Budget Authorization – **Resolution No. 112-2022**

DATE: August 25, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council Approve Resolution No. 112-2022, Approving the Award of ITB No. 2022-19, Street Sweeping and Bike Trail Sweeping to Bright Star Property Maintenance Services in the Annual Amount of \$97,160 and Establishing a Five-Year Award in the amount of \$534,590, Based on Satisfactory Performance, Mutual Agreement and Budget Authorization.

GENERAL INFORMATION

The contract for Street Sweeping and Bike Trail Sweeping expires on September 30, 2022. There were no additional options for renewal. As such, a new solicitation was issued for the identified services to be provided. ITB No. 2022-19 was advertised nationally to 420 vendors. The Town received four responses.

The low responsive, responsible vendor, Bright Star Property Maintenance Services is being recommended for award. Procurement and Contract Management conducted references checks on the firm and noted no negative feedback.

FUNDING/FISCAL IMPACT

Funding for this program is from the Public Works Operational Budget.

USER DEPARTMENT CONCURRENCE

This item has been reviewed by the Public Works Department and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.