

TOWN OF PALM BEACH

Information for Town Council Meeting on: July 12, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Approve the Award of the Proposal for Paving Oversight - Undergrounding Project Phase 2 South to Chen Moore and Associates. in the Amount of \$98,350 and Establish a Project Budget in the Amount of \$113,102
Resolution No. 090 -2022

DATE: June 26, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council Approve Resolution No. 090-2022, the Award of the Proposal for Paving Oversight - Undergrounding Project Phase 2 South to Chen Moore and Associates. in the Amount of \$98,350 and Establish a Project Budget in the Amount of \$113,102.

GENERAL INFORMATION

After the completion of each phase of undergrounding all roads are milled and resurfaced as part of the pavement management program. The pavement of the Phase 2 South roads is out for bid and will be brought to Town Council for award at the August Town Council meeting. Milling and resurfacing of the roads takes a great deal of coordination with property owners and oversight of the contractors. Chen Moore will coordinate and communicate with property owners to ensure landscaping is trimmed out of the right of way. They will work with residents to ensure that garbage pickup occurs and that landscapers do not interfere with the paving. They will also work with the contractor to ensure the results meet the requirements.

PROCUREMENT AND CONTRACT BACKUP

Procurement and Contracts has verified satisfactory work by CMA for past work experience. Procurement vetted the proposal with the Public Works Director and was found to be acceptable for the scope.

FUNDING/FISCAL IMPACT

Funding for this award will be from the Capital Improvement Fund.

USER DEPARTMENT CONCURRENCE

This item has been reviewed by the Public Works Department and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

Attachment

cc: H. Paul Brazil, P.E., Director of Public Works
Patricia Strayer, P.E., Town Engineer
Duke Basha, Assistant Purchasing Manager
Ryan Canterbury, Senior Buyer