

## **BID No. 2022-14**

### **PURCHASE OF UNIFORMS AND ACCESSORIES FOR FIRE RESCUE**

#### **PURPOSE OF SOLICITATION**

The sole purpose and intent of this Invitation for Bid (Bid) is to secure a full-service CONTRACTOR who can supply professional look garments, accessories, shoes and has a full time seamstress on staff to provide sizing, alterations, and embroidery.

#### **Part 1: General**

Contractor shall provide all necessary labor, management, supervision and any other materials and equipment necessary to provide Uniforms for the Palm Beach Fire Department to the Town of Palm Beach.

- The Fire Department will supply the vendor with patches for specific garments. Patches will be sewn through one garment thickness only, and will be sewn level and centered in the appropriate location designated by the Town's Fire Department. The successful vendor may choose to embroider the patch design onto the garment. All uniform pricing shall include the application of the patches as directed by the Fire Department.
- The F.O.B. point shall be destination, Fire Department, 300 North County Road, Palm Beach, FL 33480 or designated location. No shipping or handling charges shall be paid by the Town. Exact delivery points will be indicated on the blanket purchase order.
- Pricing shall include all fees, (set up, screening etc.)  
The Fire Department will provide art work to awarded vendor for screen printing or other application process. Attachment 'A' shows these designs.
- Part 3. Technical Specifications includes detailed descriptions of each uniform garment requested. These descriptions are intended to be descriptive of the quality and style of uniforms desired by the Town. No deviations from these specifications shall be allowed. No "or equal brands" shall be considered and samples of these shall be requested to insure quality and color correctness. Samples of these items may be requested to insure quality and color correctness. The Bidder shall supply requested samples at no charge to the Town. If requested, the samples shall be returned at no cost to the Town.
- The garments listed in Part 3, Technical Specifications are typical garments (Core Items) worn by the Town's Fire Department. The Town may decide to purchase other uniform garments and accessories, or select other colors, not defined in this attachment. For these items the TOWN may choose to purchase items not included in the Core Items, but contained in the CONTRACTOR's catalog, availability list, on their website at catalog prices, or their dynamic (live) catalog, less the fixed discount percentage as listed on the Price Proposal Pages for that manufacturer. The CONTRACTOR'S catalog shall be the same manufacturer as the Core Item manufacturer.
- Refer to Attachment A for placement of emblems and embroidery.

## **SPECIFICATIONS**

### **Part 2. Services to be provided**

1. Uniform measurements: It shall be the responsibility of the Contractor to supply services to measure individual employees to insure proper fit of all garments. All employees requiring uniforms shall be measured by the vendor to ensure that the correct sizes are provided. The vendor shall maintain a record of sizes for all uniform users and new replacement uniforms shall be furnished in the correct size. The Town requires that uniform measurements be taken at the designated Fire station. At the Town's option, measurements may be taken at the awarded vendor's store (vendor location) located within a forty (40) mile radius of the Town of Palm Beach (33480).

The Town requires a full-service CONTRACTOR who can supply professional look garments, accessories, shoes and has a full time seamstress on staff to provide sizing, alterations, and embroidery.

The CONTRACTOR shall provide a full-service store:

- A. A store which is centrally located within a forty (40) mile radius of the Town's Fire station located at 345 S. County Rd, Palm Beach, 33480. If not already in existence, the store shall be established within six (6) months of contract award.
  - B. Hours of operation shall begin with a minimum of five (5) days per week and a minimum of eight (8) hours per day.
  - C. The ability for the store to be utilized for measuring employees for proper sizes, alterations/sizing, embroidering, applying patches, retrieval of items ordered, and/or exchange of items.
  - D. A mutually agreed upon supply of items in stock that is necessary for normal operations and in the event of an emergency. Any reduction in supply shall be agreed upon, in writing, by the Town.
2. The successful bidder shall provide service for the fitting of new employees. The vendor shall schedule appointments for fitting within 48 hours of request. Add on or size changes during the contract shall be delivered within ten (10) working days after measurements.  
  
Successful bidder **shall** be required to provide, at no additional charge, simple alterations/hemming. Simple alterations are defined as shortening length or adjusting the waste. Additional alterations are at a cost.
  3. Town logo patches will be applied by the vendor as specified by the Fire Department.
  4. The vendor shall have an established quality control process and shall provide, upon request, all forms and information detailing their quality control policies and procedures.

**NO IRREGULAR CUTS OR SECONDS WILL BE ACCEPTED BY THE TOWN**

5. There shall be no set up charges, no specialty delivery charges, no fuel surcharges, no environmental surcharges and no measuring charges.
6. The vendor shall provide a secure password protected on-line store with capabilities of up to 80 employees to access and order specific items set forth in the bid.

This computerized on-line store shall already be in existence and used successfully by the CONTRACTOR at the time the proposal is submitted.

At minimum the computerized inventory system shall:

- A. Maintain information on each Fire Department employee who receives an item, including, but not limited to, assigned location; delivery location; size; type and quantity of items distributed, and date distributed.
  - B. Track individual items including the date distributed, person distributed to, and the cost of the item.
  - C. The CONTRACTOR shall coordinate with the Town to develop an order form to be used by Town employees when requesting uniforms via online ordering.
  - D. Generate quarterly reports for the Town that shows individual and statistical information on usage, costs, billings, and payments.
7. The vendor shall have embroidery services located within 20 miles of the Town of Palm Beach (33480)
  8. The vendor shall provide delivery of items set forth in the bid on a semi-monthly basis if requested.

### **NO SUBSTITUTIONS ALLOWED**

Because the style, color, and performance are critical to the Town of Palm Beach Fire Rescue Department, no manufacturer, brand, or Item number substitution will be allowed.

Samples of these items may be requested to insure quality and color correctness. The Bidder shall supply requested samples at no charge to the Town.

### **Part 3. Technical Specifications**

#### **1. Men's Short Sleeve Polo Shirts:**

Tru-Spec 24-7 Item No. 4338  
Color: Grey  
Sizes Small-4XLarge

#### **2. Women's Short Sleeve Polo Shirts:**

Tru-Spec 24-7 Item No. 4397  
Color: Grey  
Sizes Small-4XLarge

#### **3. Short Sleeve Polo Shirts:**

Tru-Spec 24-7 Item No. 4326  
Color: White

Sizes Xsmall-4XLarge

**4. Men's Long Sleeve Polo Shirts**

Tru-Spec 24-7 Item No. 4356

Color: Grey

Sizes: Small – 4XL

**5. Women's Long Sleeve Polo Shirts**

Tru-Spec 24-7 Item No. 4400

Color: Grey

Sizes: Small – XXXL

**6. Long Sleeve Polo Shirts**

Tru-Spec 24-7 Item No. 4359

Color: White

Sizes: XSmall – 4XL

**7. T Shirts Long Sleeve**

Gildan Preshrunk

100% Cotton 6.1 oz. Ultra Cotton

Color: 2400 Ash grey

Sizes: All sizes

**8. T Shirts Short Sleeve**

Gildan Preshrunk

100% Cotton 6.1 oz. Ultra Cotton

Color: 2400 Ash grey

Sizes: All sizes

**9. Men's' Long Sleeve Dress Shirt**

Tact Squad No. 8003W

Color: White

Sizes Small – 4XLarge

**10. Women's' Long Sleeve Dress Shirt**

Tact Squad No. 8003WW

Color: White

Sizes Small – 4XLarge

**11. Men's Short Sleeve Dress Shirt**

Tact Squad No. 8013W

Color: White

Sizes: Small – 4XLarge

**12. Women's Short Sleeve Dress Shirt**

Tact Squad No. 8013WW

Color: White

Sizes: Small – 4XLarge

**13. Men's Pants**

Tru Spec 24-7 Series – Item No. 1061

Color: Navy

Sizes: All Sizes (Hem to appropriate length)

**14. Women's Pants**

Tru Spec 24-7 Series – Item No. 1097

Color: Navy

Sizes: All Sizes (Hem to appropriate length)

**15. Men's Pants**

Tact Squad 7012N (Poly Cotton)

Color: Navy

Sizes: All Sizes (Hem to appropriate length)

**16. Women's Pants**

Tact Squad 7012NW (Poly Cotton)

Color: Navy

Sizes: All Sizes (Hem to appropriate length)

**17. Men's Class A Pants**

Blauer 8650 (Polyester)

Color: Black

Sizes: All Sizes (Hem to appropriate length)

**18. Women's Class A Pants**

Blauer 8650W (Polyester)

Color: Black

Sizes: All Sizes (Hem to appropriate length)

**19. Tactical Jumpsuit:**

Topps Safety PC04-1605

- Short sleeves with 1" Scotchlite® lime yellow trim on cuffs

- Pleated bi-swing back with elasticized waist

- Suit back has 1" Scotchlite® lime yellow reflective trim across the back placed 4" above the waistband

Color: Navy

Sizes Small – 4XLarge Regular and Medium – XLarge Long (Hem to appropriate length)

**20. Job Shirt**

R Heroes Style 805

Color: RH 805 Navy

Sizes: All sizes

**21. Winter Jacket**

511 Style 48026 Big Horn

Color: Navy

Sizes: All sizes

**22. Workout Short**

5.11 Tactical 43061

Color: Navy  
Sizes: All

**23. Booney Hat**

Fahrenheit Aussie Sun Hat 679  
Size: One size fits all; Color: Navy

**24. Ball Cap**

FlexFit Pro-Formance 6580 Cap  
Sizes: All sizes  
Color: Navy

**25. Blackhawk Belt**

CQB/Riggers Belt  
Sizes: All sizes  
Color: Black

**26. No Scratch Belt (1.5" Hook and Loop Tipped)**

Boston Leather 6530  
●10-12 ounce, full grain leather  
●No buckle  
Sizes: All sizes

**27. Dress Belt (Traditional 1.5" Off duty belt)**

Boston Leather 6582  
Gold and Silver Buckles  
Sizes: All sizes

**28. Black High Shine Academy Oxford Shoes (Men and Women)**

Thorogood 834-6041  
Sizes: All sizes

**29. Black High Gloss Academy Oxford Shoes (Men and Women)**

Thorogood 831-6031  
Sizes: All Sizes

**30. Thorogood Boots 8" side zipper, Black (Men and Women)**

Size: All Sizes, option for (with or without Safety toe)

**31. Rocky Boots 10" side zipper, Black (Men and Women)**

FQ0002090  
Size: All Sizes, option for (with or without Safety toe)

**32. Bates Boots 6" side zipper, Black (Men and Women)**

E06606  
Size: All Sizes, option for (with or without Safety toe)

**33. Port Company - Core Blend Tee. PC55\_S-XL**

**34. Port Company - Core Blend Tee. PC55\_2X**

**35. Port Company - Core Blend Tee. PC55\_3X**

**36. Port Company - Core Blend Tee. PC55\_4X**

**37. Port Company - Core Blend Tee. PC55\_5X**

**38. Port Company - Core Blend Tee. PC55\_6X**

**39. Port Company Tall Core Blend Tee. PC55T\_LT-XLT**

40. Port Company Tall Core Blend Tee. PC55T\_2XLT  
 41. Port Company Tall Core Blend Tee. PC55T\_3XLT  
 42. Port Company Tall Core Blend Tee. PC55T\_4XLT

#### **Part 4. Estimated Quantities**

The Town estimates that it will use approximately the number of types and styles of garments listed below. These estimated quantities are based upon the best available information. The Town reserves the right to increase or decrease the quantity by any amount deemed necessary to meet its needs without any adjustments in the quoted price. The chart below represents current estimated quantities per year.

| Item                             | Quantity |
|----------------------------------|----------|
| Short Sleeve Polo Shirts         | 200      |
| Long Sleeve Polo Shirts          | 80       |
| Tactical Jumpsuits               | 30       |
| Long Sleeve Dress Shirts         | 50       |
| Short Sleeve Dress Shirt         | 30       |
| EMS Tactical Pants               | 200      |
| Dress Pants Blue                 | 20       |
| Class A Pants Black              | 50       |
| T Shirts Short Sleeve            | 250      |
| T Shirts Long Sleeve             | 150      |
| Job Shirts                       | 30       |
| Winter Jacket                    | 12       |
| Workout Short                    | 100      |
| Ball Cap                         | 120      |
| Booney Hat                       | 50       |
| Tactical Belt                    | 40       |
| Dress Belt                       | 20       |
| Formal Belt                      | 12       |
| Port Company - Core Blend Tee    | 60       |
| Port Company Tall Core Blend Tee | 30       |

**OPTION**

**ADDITIONAL ITEMS**

The TOWN, from time to time, may choose to issue items not included in the Core Items, but contained in the CONTRACTOR's catalog, availability list or on their website at catalog prices, less the fixed discount percentage as listed on the Price Proposal Pages for that manufacturer. The CONTRACTOR'S catalog shall be the same manufacturer as the Core Item manufacturer that the CONTRACTOR bid on.

The Town may purchase uniform garments and accessories, or select other colors, not defined in this bid document. For those products shown in the following chart, include the percentage of discount from your published price list that will be offered to the Town:

|                                                                                                              |
|--------------------------------------------------------------------------------------------------------------|
| Bates Footwear - Discount from Published Price List<br>_____ %                                               |
| Rocky Boots - Discount from Published Price List<br>_____ %                                                  |
| Weinbrenner Shoe Company, Thorogood Boots and Shoes - Discount from Published Price List.....<br><br>_____ % |
| Boston Leather - Discount from Published Price List<br>_____ %                                               |
| Blackhawk CQB – Discount from Published Price List<br>_____ %                                                |
| Flexfit - Discount from Published Price List<br>_____ %                                                      |
| Fahrenheit Headwear & Jackets - Discount from Published Price List<br>_____ %                                |
| 5.11 Inc. - Discount from Published Price List<br>_____ %                                                    |



R Heroes Inc. - Discount from Published Price List  
\_\_\_\_\_ %

Gildan - Discount from Published Price List  
\_\_\_\_\_ %

Blauer Manufacturing Co. Inc. - Discount from Published Price List  
\_\_\_\_\_ %

Tact Squad - Discount from Published Price List  
\_\_\_\_\_ %

Tru Spec - Discount from Published Price List  
\_\_\_\_\_ %

Topps Safety Apparel, Inc. -Discount from Published Price List  
\_\_\_\_\_ %

Bates Footwear - Discount from Published Price List  
\_\_\_\_\_ %