

TOWN OF PALM BEACH

Information for Town Council Meeting on: June 14, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA Finance Director

FROM: Dean Mealy II, NIGP-CPP, CPPO

RE: Approve the Award of RFQ No. 2022-16, Coastal Resiliency Consultant to Woods Hole Group - **Resolution No. 070-2022**

DATE: May 20, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council Approve the Award of RFQ No. 2022-16, Coastal Resiliency Consultant to Woods Hole Group for an initial five-year award with an option to extend for an additional five-years based on satisfactory performance to provide continuity of effort to this important program.

GENERAL INFORMATION

Storm protection has been at the forefront of the Town's Coastal Management Program since the Town adopted a Comprehensive Coastal Management Plan (CCMP) in 1986 and the CCMP update in 1998. The current 10-year long term plan was reviewed by Woods Hole Group in 2013 and one of the recommendations from that effort was to evaluate the long-term flooding risk and include this updated variable into the Town's storm protective goals.

In 2017, the Town embarked on an effort to identify Town infrastructure assets that have current and future flooding risk vulnerabilities due to storm surge impacts from tropical storms, hurricanes, and projected rising sea levels. This 2-year effort was completed by Woods Hole Group in July 2019. The next step was to develop an implementation plan using the output from the assessment to define specific action items and timing to optimize resilience and cost-effectiveness for Town assets. The Level-Up Palm Beach Coastal Resiliency Implementation Plan was published and presented to Town Council by Woods Hole Group in November 2021. This plan prioritizes a long-term action plan.

The next phase is to follow through on the implementation plan. To accomplish this, Town staff needs continued professional services from consultants to assist with these efforts. A comprehensive scope of services for coastal resiliency consultants was publicly solicited.

PURCHASING BACKUP

Town Purchasing advertised this project nationally through DemandStar to 917 firms. The solicitation was also advertised through the Town website and the Palm Beach Post. The solicitation was advertised for thirty days. Three firms responded to the RFQ.

The Selection Committee consisted of the following voting and non-voting members:

<u>Voting</u>	<u>Non-Voting</u>
Wayne Bergman	Paul Brazil, P.E.
Robert Weber	Dean Mealy/Duke Basha (facilitators)
Eric Brown, P.E.	
Jason Debrincat, P.E.	
Jane LeClainche, CPA	

The Town received Statement of Qualifications from:

- Geosyntec Consultants, Inc.
- Wood Environment & Infrastructure Solutions, Inc.
- Woods Hole Group

The Selection Committee unanimously ranked the Woods Hole Group as the number one ranked firm.

FUNDING/FISCAL IMPACT

Funding for this award will be from the Coastal Program.

USER DEPARTMENT CONCURRENCE

This item has been reviewed by the Public Works Department and is approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.