

TOWN OF PALM BEACH

Information for Town Council Meeting on: June 14, 2022

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, Director of Finance

FROM: Dean Mealy, NIGP-CPP, CPPO, Town Procurement and Contract Manager

RE: Resolution to Approve a Purchase Order to Kimley-Horn and Associates, Inc. for the Town-wide Undergrounding of Utilities Project, Phase 6 North Construction Phase Services in the Amount of \$344,177 and Establish a Project Budget of \$395,800.
Resolution No. 075-2022

Resolution to Approve a Purchase Order to Kimley-Horn and Associates, Inc. for the Town-wide Undergrounding of Utilities Project, Phase 6 South Construction Phase Services in the Amount of \$344,007 and Establish a Project Budget of \$395,600.
Resolution No. 076-2022

DATE: May 27, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution 075-2022, approving a purchase order to Kimley-Horn and Associates, Inc. for the Town-wide Undergrounding of Utilities Project, Phase 6 North Construction Phase Services in the amount of \$344,177 and establish a project budget of \$395,800.

Town staff recommends that Town Council approve Resolution 076-2022, approving a purchase order to Kimley-Horn and Associates, Inc. for the Town-wide Undergrounding of Utilities Project, Phase 6 South Construction Phase Services in the Amount of \$344,007 and establish a project budget of \$395,600.

GENERAL INFORMATION

Construction Phase Services provide the necessary engineering oversight of the construction to ensure the work is performed and completed according to design. These services not only include weekly site inspections, but also review of all invoices, review of request for change orders, review of shop drawings, testing reports, and other tasks associated with engineering interpretation of construction plans. Finally, these services review and approve as-built plans, along with substantial completion request, and final walk through of the construction project. These services provide Town staff with the necessary expertise and staffing to ensure that the final construction project meets the needs and standards of the Town.

PROCUREMENT METHODOLOGY

Town Purchasing secured the Kimley-Horn and Associates, Inc. proposal for Phase 6 North and South construction which was vetted by Town staff.

FUNDING/FISCAL IMPACT

Funding for this award will be from the Town-wide Underground Utility Fund.

PUBLIC WORKS REVIEW

This item has been reviewed by the Public Works and approved as recommended.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

cc: Paul Brazil, P.E., Director of Public Works
Patricia Strayer, P.E., Town Engineer
Duke Basha, Assistant Purchasing Manager
Ryan Canterbury, Senior Buyer