

TOWN OF PALM BEACH

Information for Town Council Meeting on: June 14, 2022

TO: Mayor and Town Council
VIA: Kirk W. Blouin, Town Manager
FROM: H. Paul Brazil, P.E., Director of Public Works
RE: Essential Town Services Work Hours
DATE: May 18, 2022

STAFF RECOMMENDATION

Town staff recommends that Town Council review the summary provided below regarding essential Town services and work hours associated with them. This item is provided for clarification and informational purposes only.

GENERAL INFORMATION

Recent adoption of revised Town ordinances regarding work hours for construction and landscape work has resulted in inquiries about some work activities (e.g., tree trimming and maintenance) performed by Public Works staff and its vendors. Specific exceptions are noted in Section 42 of the Town Ordinances to include “the operation of equipment relating to essential services of the Town...shall be exempt”. Typical essential services are noted below, along with rationale for why an “early” starting time is the commonly accepted practice.

- **Tree Trimming:** The Town performs periodic palm tree trimming in the right-of-way and for trees on Town-owned property. In order to accomplish the work more efficiently and to avoid damage to vehicles and minimize parking disruption, this tree trimming activity begins staging at 7:30am and begins trimming at 8:00am.
- **Street Sweeping:** The Town performs street sweeping Town-wide on a weekly basis and this work is best accomplished during hours when vehicle traffic and parked vehicles are minimal. In order to accomplish the work more efficiently and to avoid damage to vehicles and minimize parking disruption, this street sweeping activity begins at 6:00am.
- **Cleaning and Maintenance:** The Town performs various maintenance functions in the Town right-of-way and Town-owned property. A high-visibility example of this work is the Worth Avenue maintenance that is performed prior to the opening of shops and before the visitors and employees have arrived. In order to accomplish the work more efficiently and to avoid damage to vehicles and minimize parking disruption, this type of maintenance activity begins at 7:30am.
- **Sanitation, Recycling & Yard Waste Collection:** The Town collects garbage, recycling and yard waste materials throughout Town on a regular basis. In order to accomplish the work more efficiently and to avoid damage to vehicles and minimize parking disruption, these collection activities begin at 8:00am.

This is not an all-inclusive list of all essential Town services and is intended merely to clarify that routine Public Works activities will be accomplished in the most efficient, effective, and least disruptive manner possible. Public Works staff will continue to coordinate with Code Enforcement and Police Department personnel to address any required work activities beyond the normal routine.

FUNDING/FISCAL IMPACT

There are no funding impacts associated with this item. Restriction of Town services to reduce efficiency or required performance could have adverse impacts if the status quo was not maintained for this work.

TOWN ATTORNEY REVIEW

This item has been reviewed by the Town Attorney.

cc: John C. Randolph, Town Attorney
Nicholas Caristo, Chief of Police
Benjamin Alma, Support Services Manager