



# TOWN OF PALM BEACH

Town Clerk's Office

## REPORT OF THE BUSINESS AND ADMINISTRATIVE COMMITTEE MEETING HELD ON APRIL 18, 2022

### I. CALL TO ORDER AND ROLL CALL

The Business and Administrative Committee meeting of April 18, 2022 was called to order at 3:00 PM by Chair Crampton. On roll call, all committee members were found to be present.

### II. PLEDGE OF ALLEGIANCE

Chair Crampton led the Pledge of Allegiance.

### III. APPROVAL OF AGENDA

The following changes were made to the agenda:

- (1) Addition of Item No. V.B.2. Discussion Regarding 300 block of Sunset Avenue
- (2) Renumbering of original Item No. V.B.2 to V.B.3. Summary of Future Parking Items to be Addressed by the BAC.
- (3) Addition of Prohibition of Construction and Service Vehicles on Worth Avenue to the list of Future Parking Items to be Addressed by the BAC.

**Motion was made by Member Lindsay and seconded by Chair Crampton to approve the agenda, as amended. On roll call, the Motion passed unanimously.**

### IV. COMMUNICATIONS FROM CITIZENS

### V. REGULAR AGENDA

#### A. Old Business

1. None

#### B. New Business

1. Proposed Conversion of 2-hour Parking on the 200 Block of S. County Road to a Combination of 30-Minute and ParkMobile Only Paid Parking  
*Jay Boodheshwar, Deputy Town Manager*

Jay Boodheshwar, Deputy Town Manager presented a summary of the proposed conversion of 2-hour parking spaces on the 200 block of S. County Road to 30-minute and ParkMobile only paid parking. He referred to a survey of businesses on that block such as Onblonde Pet Spa, Mish Jewelry, Capehart Photography, Lycette, Paris Ceramics, Lewis Pharmacy, Pierce Archer, Halotopia and Evey and stated that there were mixed responses to the survey. Mr. Boodheshwar referred to the utilization study which showed that the fourteen (14) spaces in question were being used 100% of the time.

Ben Alma, Support Services Manager, explained that an officer met with each business person and received mixed responses regarding the parking issue. He stated that observations were made at 10AM and 3PM and this showed the spaces being occupied 100% each time. Mr. Boodheshwar pointed out that the survey results showed five (5) businesses responded “Yes” and five (5) responded “No” to the 30-minutes.

Mr. Boodheshwar explained the current and proposed regulations which were shown on the parking map included in the backup.

Chair Crampton suggested that due to the 50:50 for and against the new measures, there probably should be a conversion of less than the recommended fourteen (14) spaces.

After lengthy discussion it was recommended that the west side of the block be converted to 30-minute parking and a combination of one-hour and ParkMobile only, no Kiosk parking, on the east side of the block.

2. Discussion Regarding 300 block of Sunset Avenue  
*Jay Boodheshwar, Deputy Town Manager*

Mr. Boodheshwar reported that there were parking issues on the 300 block of Sunset Avenue due to there being no parking regulations after 6PM. This causes the area to be used by valets, self-parkers and other transients. Mr. Alma, Support Services Manager, gave an overview of various problems being experienced on that block, and stated that in conjunction with the Public Works Dept., No Loitering signs were being posted and the bathrooms are being locked. Mr. Boodheshwar stated he spoke with the Police Chief regarding recreational vehicles being parked overnight on the street and pointed to Chapter 70 Sec. 70-9 of the Town Code, regarding Sleeping, camping in public place; sleeping in vehicle which states “*No person shall sleep or camp on any public beach, dune, beach access (dune crossover), sidewalk, parking lot or other public area of the town and no person shall sleep in any vehicle upon any town street, public right-of-way, town property, beach access parking area, parking lot or any other public property between the hours of 10:00 p.m. and 6:00 a.m. the following day.*” Mr. Alma stated that citations have been issued

but most violators do not pay and there is not much recourse to collect the fines.

After discussion, the committee decided that staff should return to a future meeting with recommendations regarding this issue.

3. Summary of Future Parking Items to be Addressed by the BAC  
*Jay Boodheshwar, Deputy Town Manager*

Mr. Boodheshwar stated he is currently developing a “knowledge transfer” list regarding various topics being handled by the committee to be distributed to staff who will be supporting the committee.

Chair Crampton requested that staff also create a list of various actions that have been taken by the Committee during the past 3-4 years regarding parking, construction site management, code enforcement, etc.

Mr. Boodheshwar suggested that the following items should be addressed by the Committee:

1. Review and Consider Potential Additional Modifications of Marina-Related Parking Regulations on South Lake Drive
2. Review and Consider Potential Modifications of Parking Regulations on 400 Block Streets Adjacent to South Lake Drive (Brazilian, Australian, Chilean and Peruvian)
3. Review and Consider Further Expansion of Placard Parking Program
4. Review and Consider Further Expansion of Paid Parking Program (ParkMobile and Kiosks)
5. Review and Consider Potential Modifications of Valet Permitting Program
6. Review and Consider Potential Modifications of Existing Residential Parking Permit (RPP) Program Areas
7. Prohibition of Construction Trucks and Service Vans on Worth Avenue

Mr. Boodheshwar suggested that the list should be handled according to priority. He stated that item nos. 1, 2, 5 and 7 should be handled as high priority during the summer.

Member Lindsay expressed her agreement with the issues being prioritized and stated she would like the use of kiosks to be discontinued as they are ugly and difficult to see in the sunlight.

## **VI. ANY OTHER MATTERS**

There were none.

**VII. ADJOURNMENT**

**Motion was made by Member Lindsay and seconded by Chair Crampton to adjourn the meeting at 3:54 PM. On roll call, the Motion passed unanimously.**

APPROVED

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Lewis S.W. Crampton, Chair

ATTEST:

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Pat Gayle-Gordon, Acting Town Clerk

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Date